



CLOUD ASSISTANT

User Manual

Table of contents

Introduction	4
Registration	5
Login	6
Change password	6
Log Out	8
Roles	9
Dashboard	11
Advanced search [1]	11
<i>Facilities</i>	11
<i>Fob history</i>	11
<i>CloudAssistant Users</i>	11
Facilities with pending maintenance [2]	11
Status of connected devices [3]	12
Active alarms [4]	12
Devices not updated [5]	12
Statistics [6]	12
Honoa Users [7]	12
Quick Actions [8]	12
Connexion Assistant a Cloud Assistant	13
Cloud Assistant on another computer	15
My Account	16
Change password	17
Delete account and license expiry	17
Help	18
Facilities	19
Create a Facility	19
Assign a Location	20
Recovering a facility	21
List facilities (PDF)	21
Equipment	22
<i>Equipment Components and Settings</i>	23
Save Settings	24
Compare Memory	25
Groups	26
Groups	26
Universal groups	27
<i>Assign Universal groups to Facilities</i>	28
Edit and Delete Group Assignments	30
Edit and Delete Universal Groups Assignments	31
Events	32
Event settings	32
RECORD	33
Search and Filter (Facilities, Schedules , and Universal Groups)	34
Map of Facility, Group, and Universal Set	35
Icons	36
Connection (Facilities and Equipment)	36
Maintenance (Facilities)	36
Geolocation (Facilities)	36
Installer Code (All)	36
Clone (All)	36
Delete (All)	37
Save Settings (Equipment)	37
Compare Memory (Equipment)	37
Remote Status (Equipment)	37

Transfer (Facilities)	37
Codes	38
Register codes and reservations	38
<i>Manual</i>	39
<i>Sequential</i>	40
<i>Reservations</i>	40
Code Replacements	41
Code List	41
<i>Organise and Search</i>	41
<i>Edit code information</i>	42
<i>Copy, move, and delete codes</i>	42
Honoa users	43
Block/Unblock Honoa Users	44
Copying, Moving and Deleting Users	44
Schedules	45
Create Schedules	45
Edit Schedules	46
Assign Schedules to Groups and Universal Groups	46
See Assigned Facilities	47
Holidays	48
Download and Import Files	50
Implications of changing a group, device, or schedule	52
Administration	53
Website Personalisation	53
<i>Design</i>	53
<i>Families</i>	53
<i>Add, Delete and Edit Additional Fields</i>	54
Licenses	55
<i>Create licenses</i>	55
<i>Edit licenses</i>	56
Users	57
Honoa	58
Global Search Engine	59
Search Code Information	59
Notifications	60
Update software device (FOTA)	60
Suspicious transmitter	60

Introduction

Cloud Assistant is an assistant to remotely manage entry into homeowner communities: web assistant to programme equipment and manage facilities.

To operate, Cloud Assistant needs to be connected to the Assistant Panel (software and hardware). Assistant Panel is a tool to programme transmitters, keys and proximity cards, and memory cards for receivers and control units.



Along with Assistant Panel, Cloud Assistant provides for:

- Programming motion transmitters and receivers
- Adding new motion transmitters and replacing those already in existence with no need for travel
- Managing user groups
- Managing events
- Managing relay-level schedules
- Managing universal groups with access to multiple facilities

Additional characteristics:

- Personalised website and motion devices
- Multi-user access
- Corporate hierarchy management

Minimum requirements for Assistant Panel:

- Operating system: Windows 7 (32-bit and 64-bit), most recent service package
- Processor: Intel Pentium 4 or later, compatible with SSE2
- Memory: 2GB of RAM
- Hard drive: 100 MB of free space
- Additional requirements: Google Chrome or Microsoft Edge browser, internet connection and Assistant Panel are required

Recommended requirements for Assistant Panel:

- Operating system: Windows 10 (32-bit and 64-bit), most recent service package
- Processor: Core i3 or later
- Memory: 4GB of RAM
- Hard drive: 100 MB of free space
- Additional requirements: Google Chrome or Microsoft Edge browser, internet connection and Assistant Panel are required

Registration

Access the CloudAssistant website and register: <https://cloudassistantv4.jcm-tech.com/>

Validate the email, fill in the fields and accept the conditions.

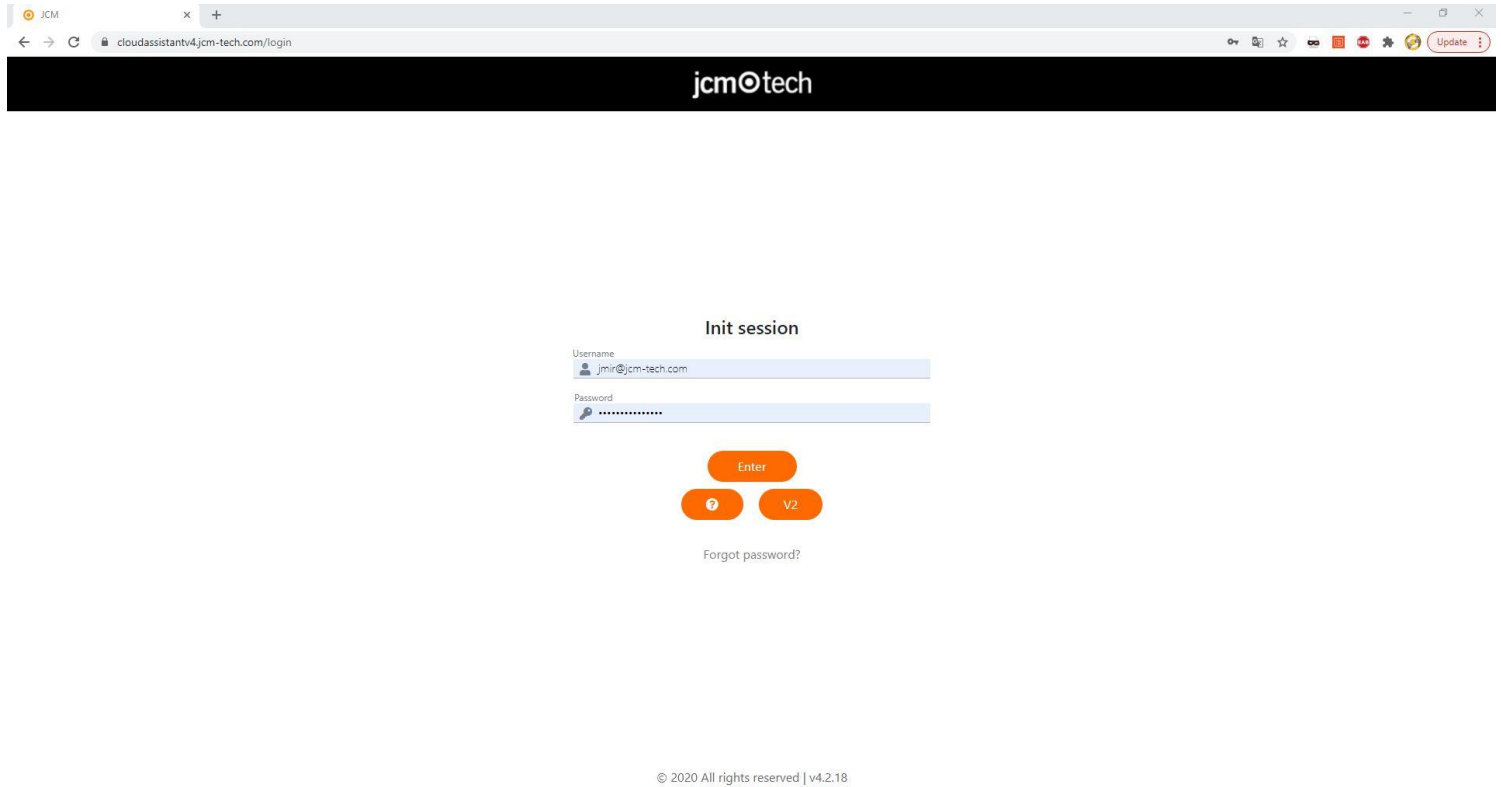
The password must meet the following requirements:

- Contain at least 8 characters
- Contain an upper-case and a lower-case letter
- Contain a number
- Contain a special character

To access CloudAssistant it is necessary to receive a license (see: Administration / Licenses / Create License).

Login

To login, go to <https://cloudassistantv4.jcm-tech.com/>, enter the credentials and click "Enter".

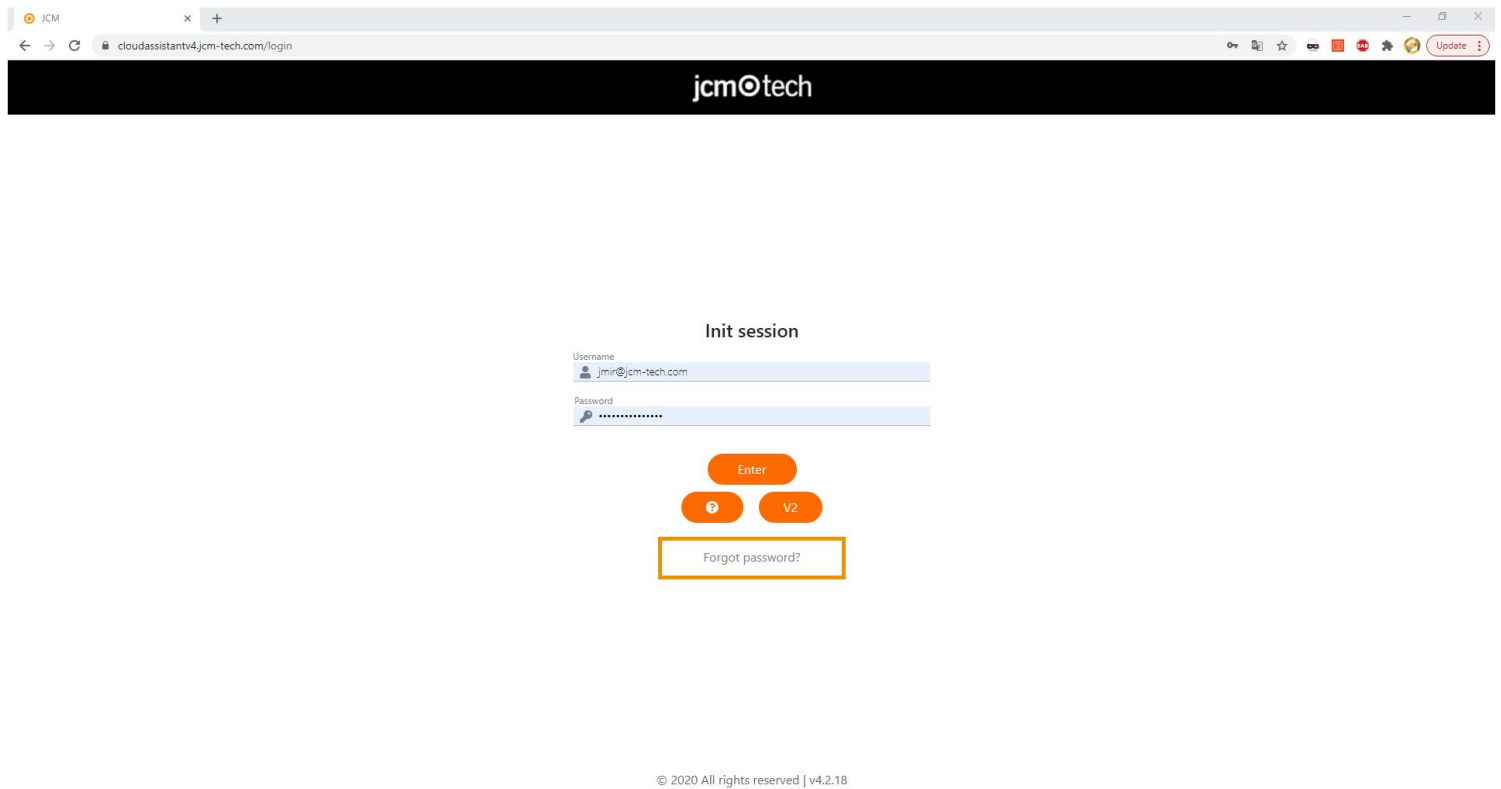


If you need help to login, there is a button with the ? symbol.

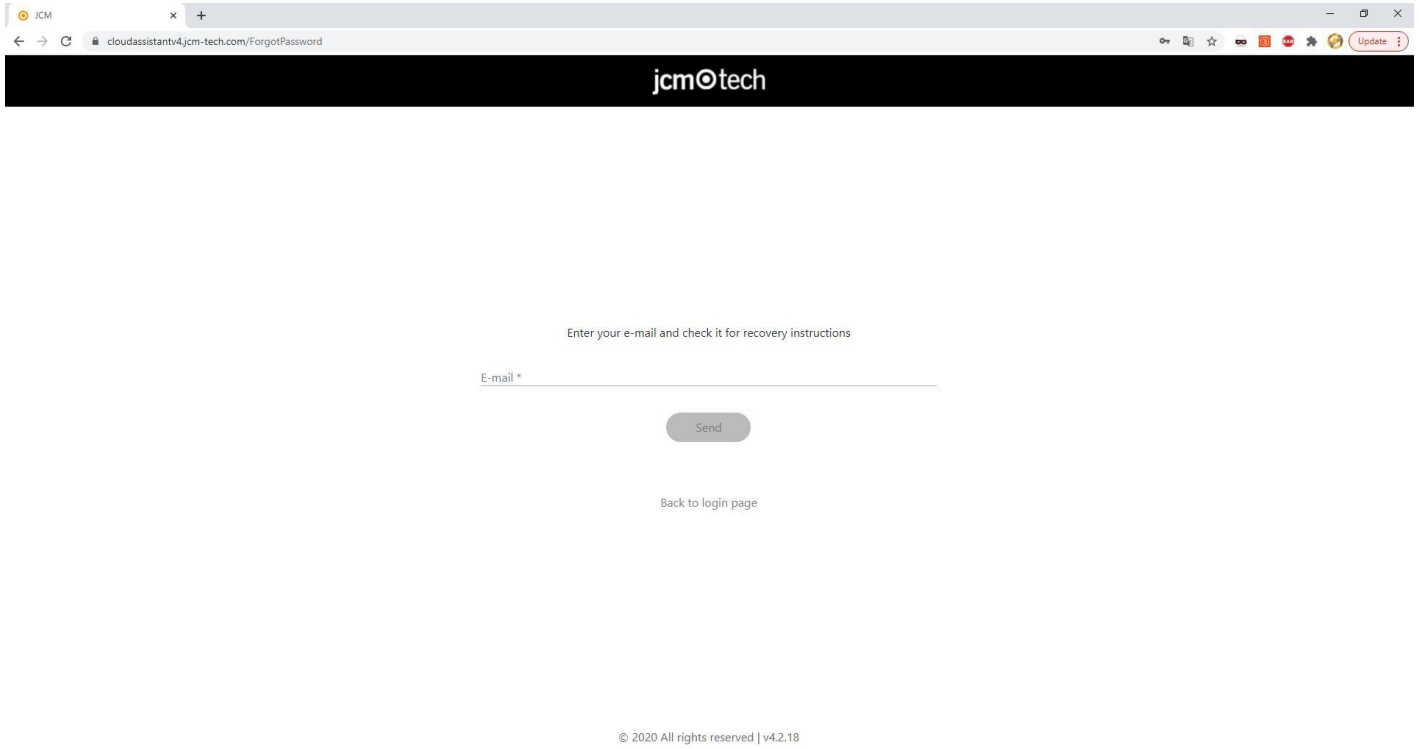
The "Did you forget your password?" button leads to the page to change the password.

Change password

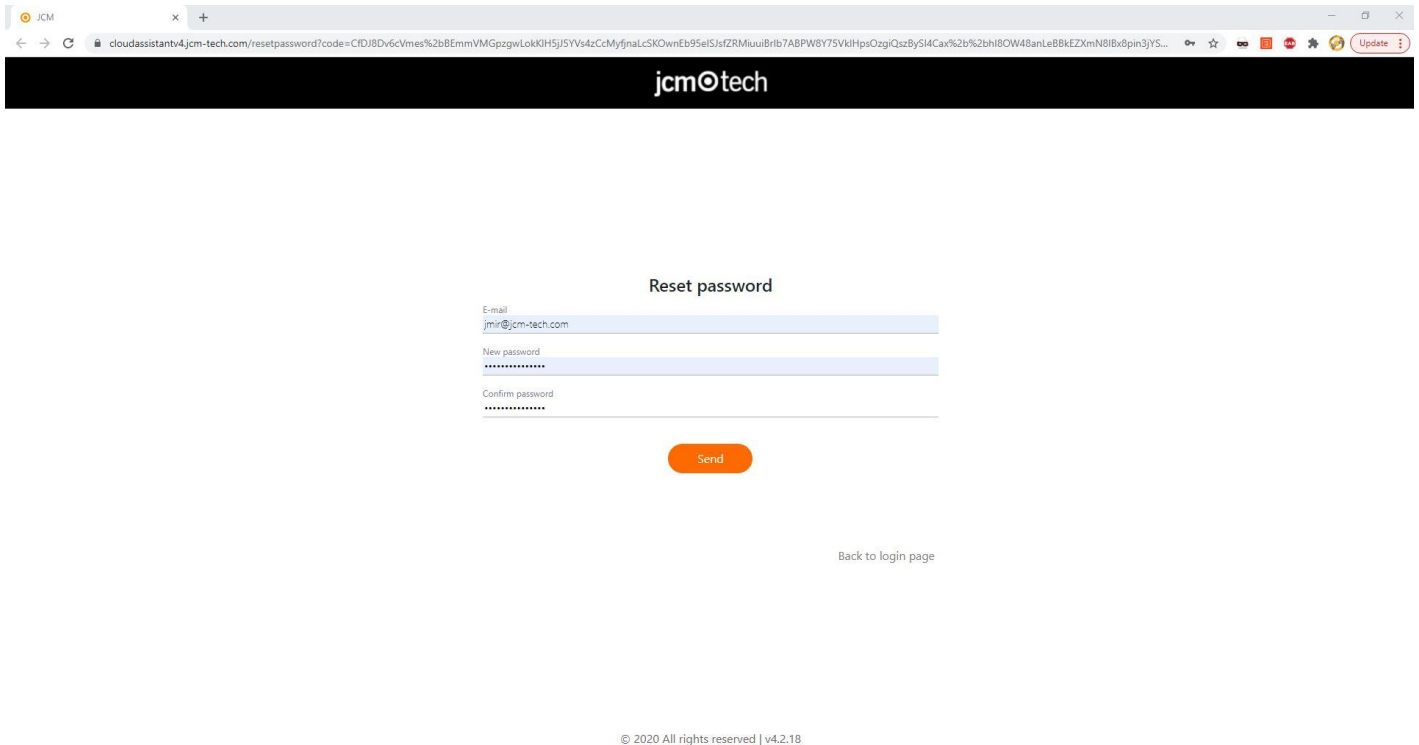
To change the password. On the "Login" page, click "Did you forget your password?".



1. Enter the email address and click "Send".



2. Go to the email management platform (Gmail, Outlook, etc.) and open the email received from noreply@jcm-tech.com with a link to reset the password. Click the link.
3. Complete the fields. The password must meet the following requirements:
 - Contain at least 8 characters
 - Contain an upper-case and a lower-case letter
 - Contain a number
 - Contain a special character

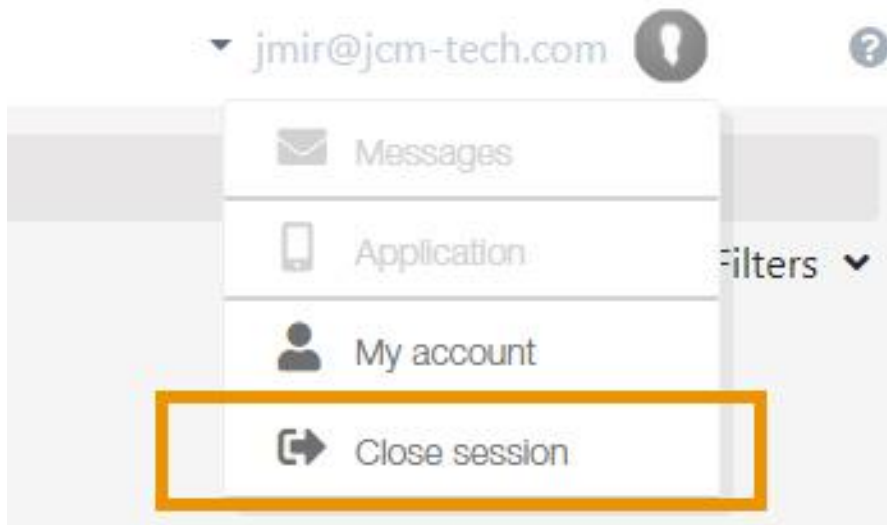


The password has changed.

If you cannot see the email on the main screen of the email manager platform, see the spam folder.

Log Out

Pour fermer la session, cliquez sur le message électronique (coin supérieur droit), puis sur Fermer la session.
To log out, click on the email (upper right-hand corner) and click "Log Out".



If you have logged in for more than one hour without carrying out any actions, Cloud Assistant will automatically log out for security reasons.

Roles

There are 6 roles in Cloud Assistant, each one with their different authorisations and functions as shown in the table below:

Functions	Actions	Basic user	Advanced user	Basic manager	Advanced manager	Property manager Lite	Property manager	Admin Lite	Admin
Administration	Website/design personalisation	×	×	×	×	×	×	✓	✓
	Website/family personalisation	×	×	×	×	×	×	✓	✓
	Website/user field personalisation	×	×	×	×	×	×	✓	✓
	Invitations	×	×	×	×	×	×	✓ (Limited)	✓
	Clients	×	×	×	×	×	×	✓ (Limited)	✓
Schedules	Users	×	×	×	×	×	×	✓	✓
	Add/Edit/Delete Schedules	×	✓	×	✓	×	✓ (Edit)	✓	✓
Facilities	Add/Edit/Delete facilities	×	✓	×	✓	×	×	✓ (Limited)	✓
	Add/Edit/Delete equipment	×	✓	×	✓	×	×	✓	✓
	Add/Edit/Delete controls	×	✓	×	✓	✓	✓	✓	✓
	Replace controls	✓	✓	✓	✓	✓	✓	✓	✓
Universal Groups	Add/Edit/Delete universal groups	×	✓	×	✓	×	×	✓	✓
	Add/Edit/Delete universal controls	×	✓	×	✓	×	×	✓	✓
	Replace universal controls	×	✓	×	✓	×	×	✓	✓
Search engine and filters	Global search engine	✓	✓	✓	✓	✓	✓	✓	✓
	Facilities search engine	✓	✓	✓	✓	✓	✓	✓	✓
	Facilities filters	✓	✓	✓	✓	✓	✓	✓	✓
	Client filters	×	×	✓	✓	×	×	✓	✓
	Equipment/group search engine	✓	✓	✓	✓	✓	✓	✓	✓
	Schedules search engine	×	✓	×	✓	×	×	✓	✓
	Schedules filters	×	✓	×	✓	×	×	✓	✓
	Client schedules filters	×	×	×	✓	×	×	✓	✓
	Universal groups search engine	×	✓	×	✓	×	×	✓	✓
	Universal groups filters	×	✓	×	✓	×	×	✓	✓
	Universal client groups filters	×	×	×	✓	×	×	✓	✓
	Universal control search engine	×	✓	×	✓	×	×	✓	✓
	Administration>Invitations	×	×	×	×	×	×	✓	✓
	Administration>Clients	×	×	×	×	×	×	✓	✓
Administration>Users	×	×	×	×	×	×	✓	✓	

Property Manager Lite:

The role of Property Manager Lite is a limited version of the conventional Property Manager. These limitations are:

- No permission to edit hours
- No permission to add/edit/delete codes
- Only replacements can be made

Admin Lite:

The Admin Lite role has certain specific restrictions and permissions. Unlike other user roles, a CloudAssistant license is not necessary to invite a user as Admin Lite.

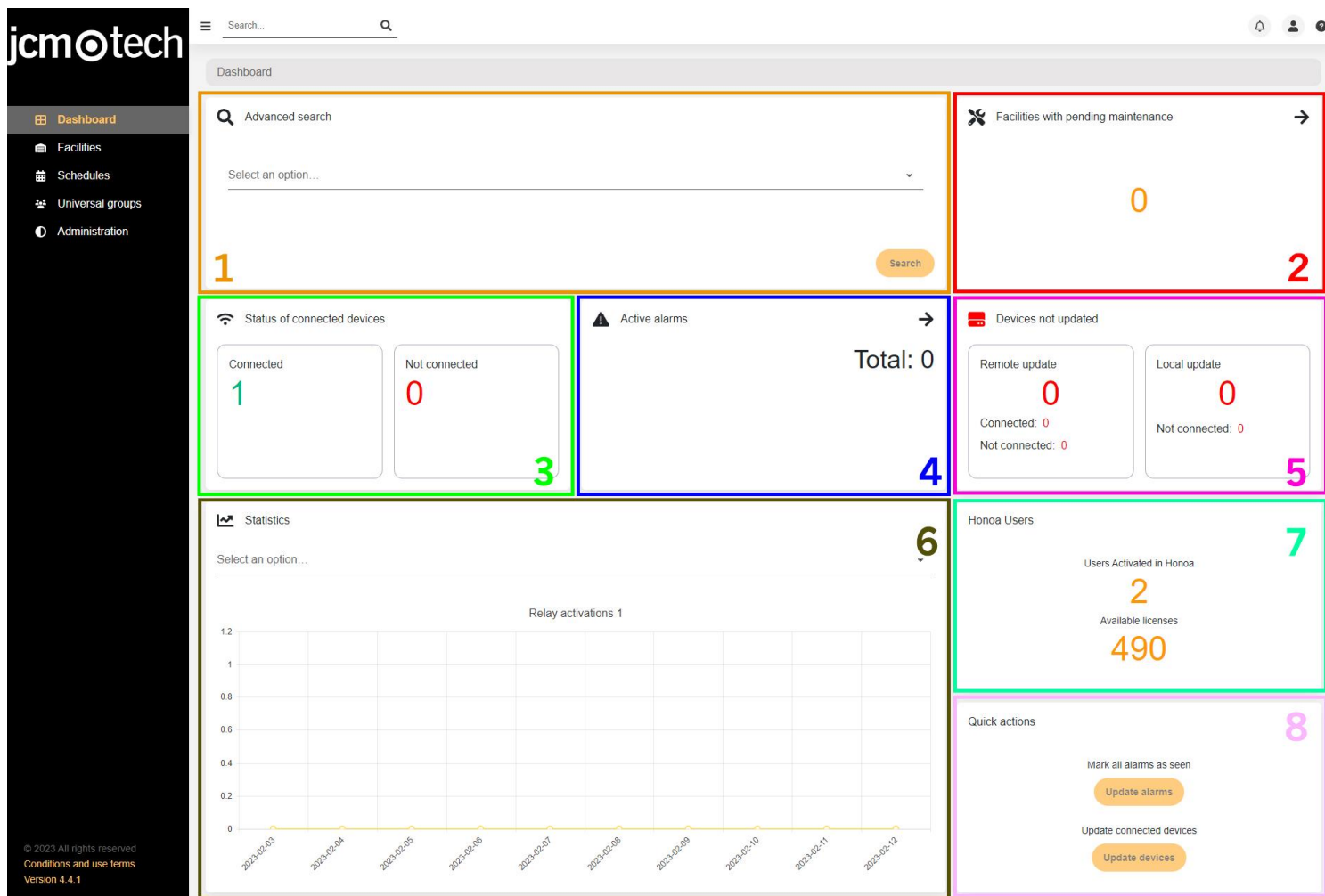
This role is not available for corporate users.

Although very similar to the non-Lite version, this role has limitations in terms of features. These limitations are:

- Other users who are not Property Manager and Property Manager Lite cannot be invited
- Only a maximum of 5 facilities can be created
- Only a maximum of 10 universal groups can be created
- Only a maximum of 5 Property Manager may be invited

Dashboard

The Dashboard screen is at the top of the side menu and contains information relating to the different installations created by the user.



The tab is divided into several parts, each one containing specific information.

Advanced search [1]

Facilities

This search engine makes it possible to filter installations using various fields, allowing the user to find the desired installation more quickly. One can filter by name, address, city, postal code, country, unique facility identifier, active alarms, connected or disconnected devices, outdated devices, pending maintenance or unconfigured connected devices.

Once the desired fields have been entered, click the "Search" button and a list will appear with the facilities that meet the search requirements.

Fob history

This feature allows one to view the replacement log this code has had.

Once the option is selected, you must insert the code you wish to search for. When you click, this will show a list of groups where the inserted code has existed.

When you select one of the groups, information on the code will be displayed, along with the table that contains the replacement log for this same code. This table shows the original code, its replacement, and the current code, along with the date and cloudAssistant user who conducted the action. The searched code will always appear highlighted, unlike the other entries.

CloudAssistant Users

This feature allows one to list and select all facilities where a user has conducted actions. This information is shown on a table containing the activity log for that facility. The log may contain information like the creation and deletion of groups and devices, along with movement, blocking, and unblocking of Honoa users and codes.

Once the search has been conducted, all facilities containing actions conducted by this user in their log will be listed. When you select a facility, the log with all actions, ordered by date, will be displayed.

Facilities with pending maintenance [2]

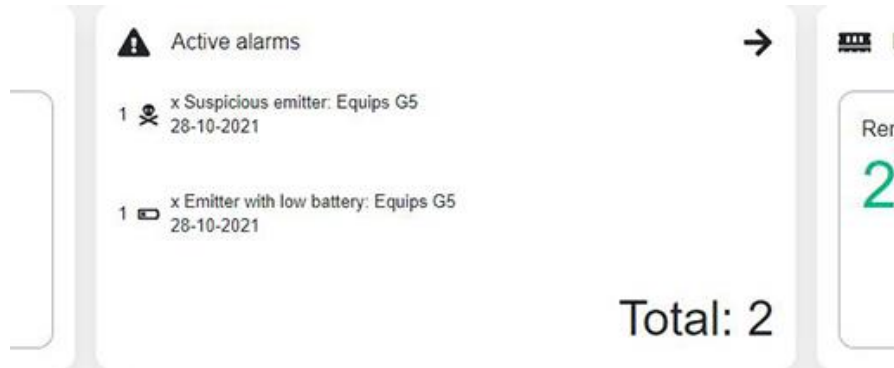
This section shows the number of facilities that are pending maintenance. If you click on the arrow, the installations with this problem are shown.

Status of connected devices [3]

This box shows a summary of the devices that are currently connected or disconnected. This information only applies to JCM equipment that form part of an installation created by the user, and that are able to be connected, such as an HONOADOOR or an ACESS5K (among others). It is important to mention that the device with an activation key is considered a connected device, and therefore, if an HONOADOOR has not correctly entered the activation key, it will not be shown in this summary.

Active alarms [4]

This panel shows us the total number of active alarms that we have in our facilities. This allows you to see if a suspicious emitter has been detected in a facility efficiently. Clicking on the arrow will show the list of facilities with active alarms.



Devices not updated [5]

The number of devices not updated. By clicking on the box, the list of devices with this problem will appear.

Statistics [6]

This shows several graphs related to particular events so you can observe the actions of several computers. Among the variety of possibilities you can see per day are relay activations, the number of emitters accepted, rejected or suspected, the amount of data received and sent, the number of activations by BLE (Bluetooth) or the number of times a door has opened or closed.

Honoa Users [7]

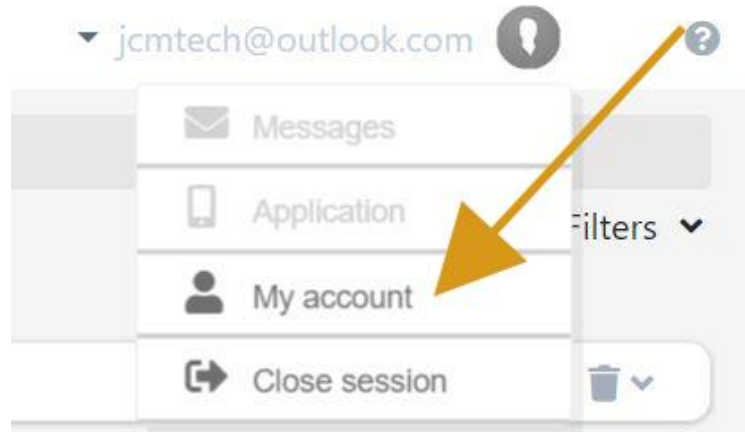
This shows us the number of users who have a Honoa account linked to a computer in a facility.

Quick Actions [8]

This makes it possible to mark all alarms as seen, eliminating them from the facilities, and updating all connected devices that are incorrectly configured. This avoids having to navigate through each affected installation individually and also avoids having to manually update all equipment.

Connexion Assistant a Cloud Assistant

1. Go to "My Account"



2. "PREFERENCES"

User account

UPDATE USER PREFERENCES

Company Name JCM Technologies, S.A.		User e-mail jcmtech@outlook.com	
Name * Name 1	Surname * Surname 1 Surname 2	Phone Number 11222333	
Address Costa d'en Paratge 6B		Postal Code 08500	
Country Spain	City Vic		

3. "DOWNLOAD ASSISTANT PANEL," install the downloaded programme.

User account

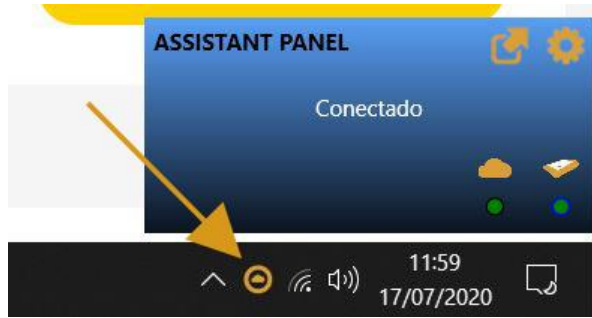
UPDATE USER PREFERENCES

ASSISTANT PANEL ID : DESKTOP-Q5RE72I
 TEST OF ASSISTANT PANEL
 DOWNLOAD ASSISTANT PANEL

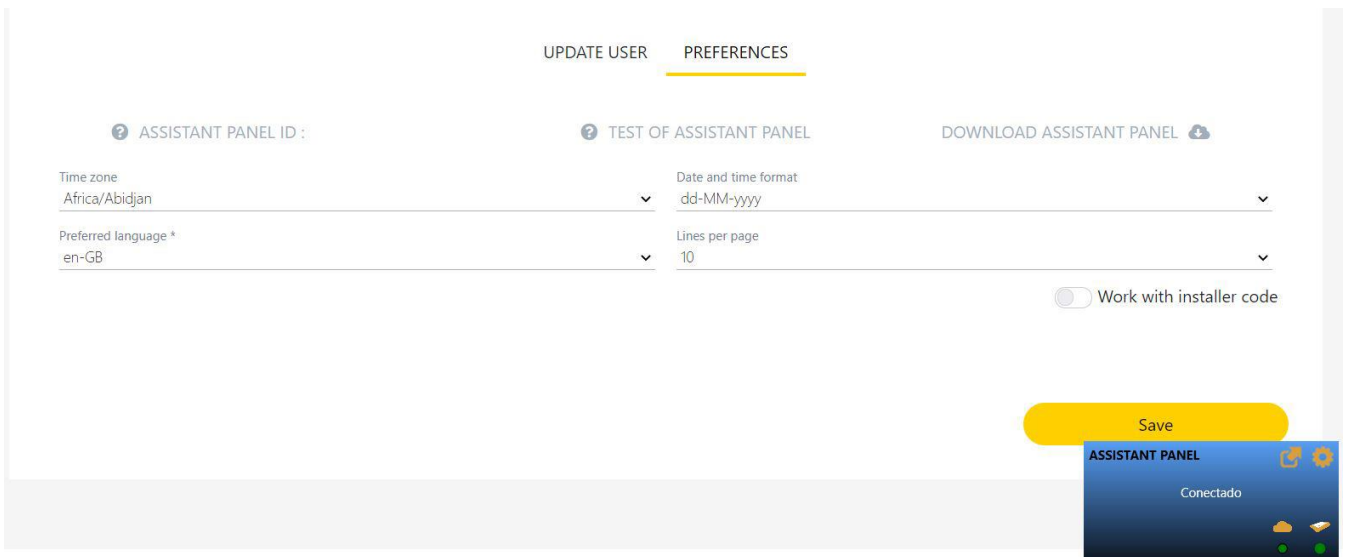
Time zone Africa/Abidjan	Date and time format dd-MM-yyyy
Preferred language * en-GB	Lines per page 10

Work with installer code

4. The program installs in the toolbar.



5. Connect the ASSISTANT PANEL to the computer.



If both LED lights are green, it has been properly connected. Otherwise, check the previous steps.

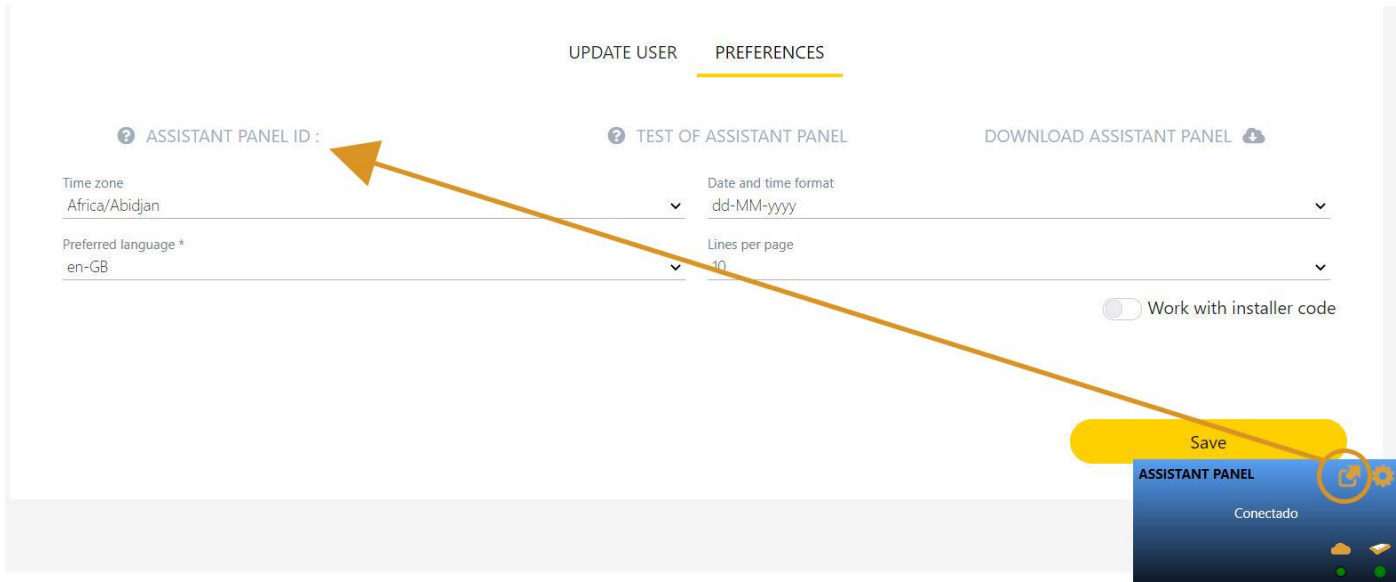


Indicates communication with the server.

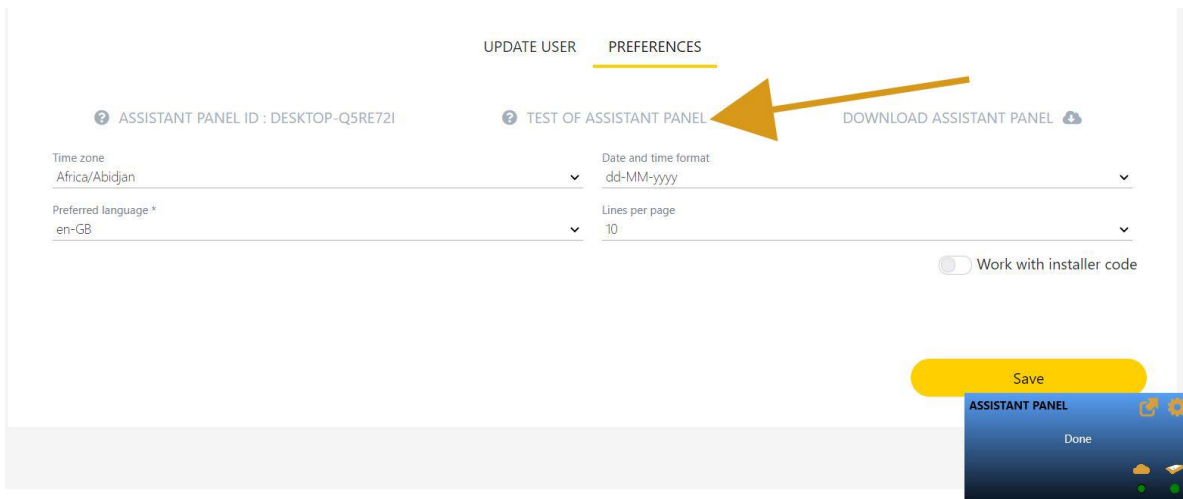


Indicates whether the panel is detected.

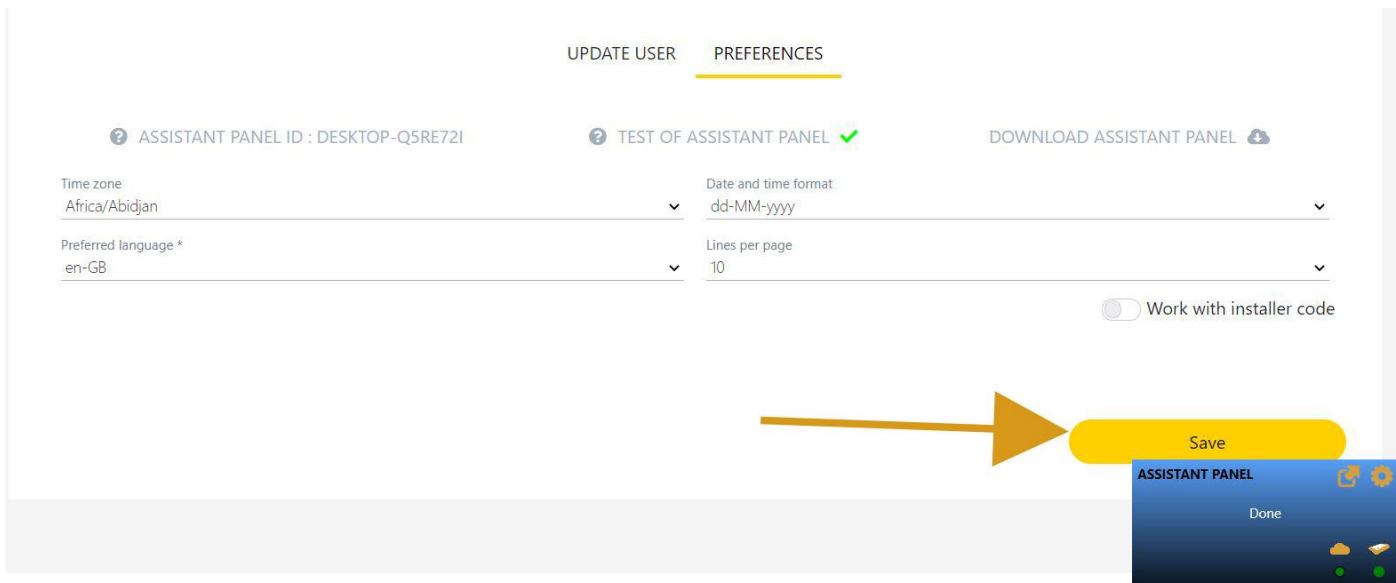
6. Drag the selected icon to "ASSISTANT PANEL ID:"



7. "ASSISTANT PANEL TEST"



8. "Save"



Cloud Assistant on another computer

When you change computers, you must connect the Assistant Panel to Cloud Assistant again (see: Connect Assistant to Cloud Assistant).

My Account

- **User info:** where the user can modify their personal information, change the avatar, or change their password
- **Preferences:** where the user can assign an Assistant Panel ID, conduct an Assistant Panel connection test, download the Assistant Panel programme, modify their time zone, the date format, language, number of lines per page, and activate or deactivate the option to work with an installer code

Search...
jmir@jcm-tech.com

User Configuration / My account

My account

UPDATE USER
PREFERENCES

Company Name
JCM Jaume

User e-mail
jmir@jcm-tech.com

Name *
Jaume

Surname *
Mir


Phone Number

Address

Postal Code

Country
Andorra

City



Select a photo or avatar

Change password

Accept

User Configuration / Preferences

My account

UPDATE USER
PREFERENCES

ASSISTANT PANEL ID : JMIR-W10

TEST OF ASSISTANT PANEL

DOWNLOAD ASSISTANT PANEL

Time zone
Europe/Brussels

Preferred language *
en-GB

Date format
dd-MM-yyyy

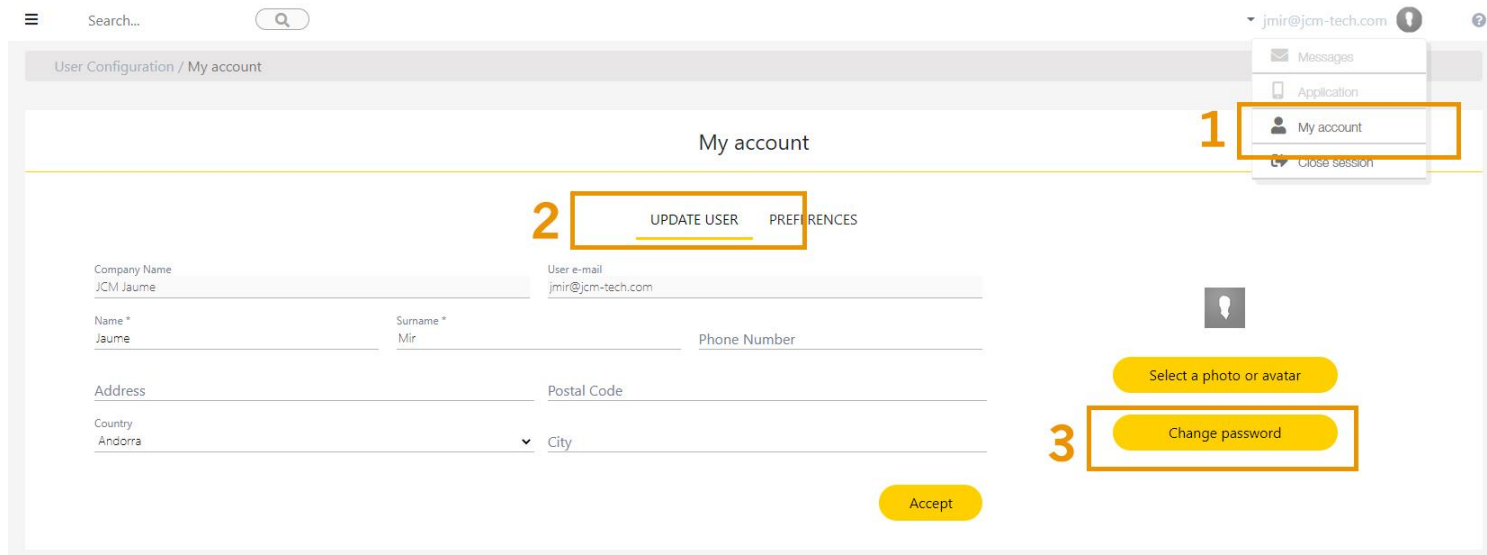
Lines per page
10

Work with installer code

Save

Change password

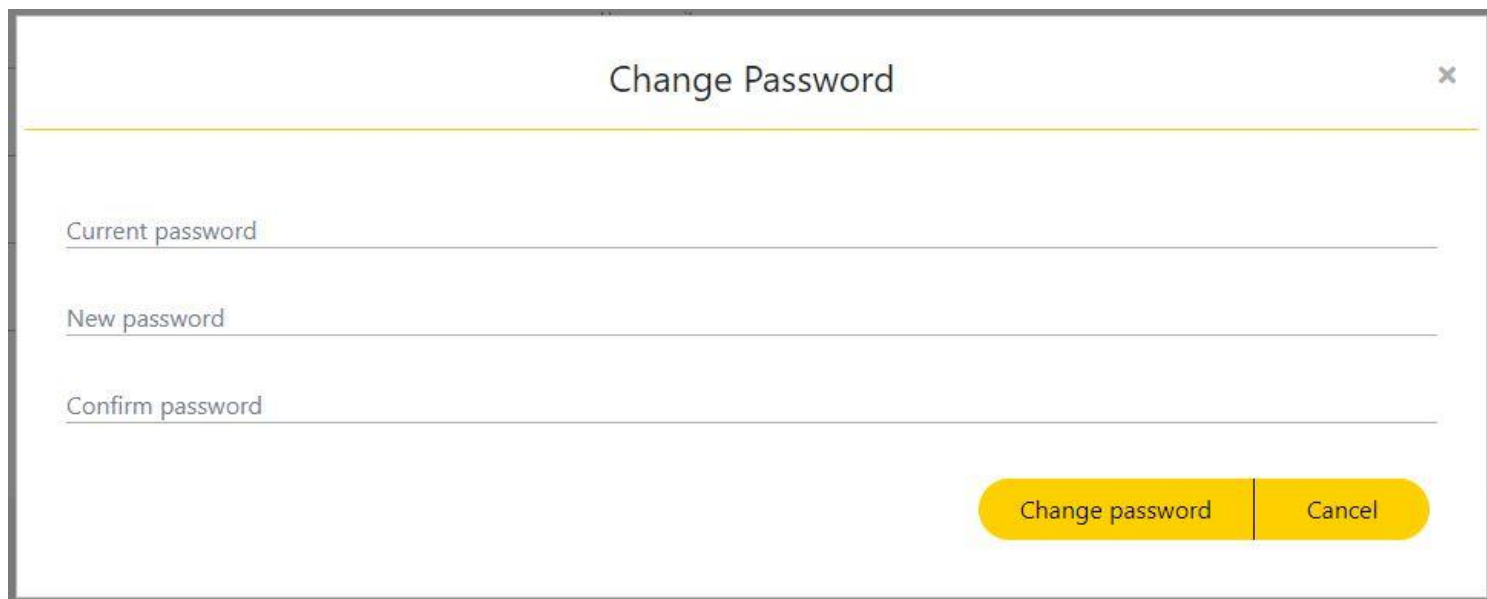
To change a password, go to My Account [1] and on the User Info [2] tab, select the Cambiar la password (Change Password) [3] option.



Complete the fields and click Change Password.

The new password must meet the following requirements:

- Contain at least 8 characters
- Contain an upper-case and a lower-case letter
- Contain a number
- Contain a special character



Delete account and license expiry

If the user needs to delete their Cloud Assistant user account, they may do so by sending an email to: admin@jcm-tech.com

If the user's license has expired, JCM Technologies SA shall store all their data for 6 months, continuing the account if the license is renewed.

After 6 months or due to deletion at the user's request, these data shall be anonymised, and it shall be impossible to recover them.

For more information, please see the Cloud Assistant service contract.

Help

On the Help page, we see how to use Cloud Assistant's most basic functions, step-by-step. To go to this page, click the ? icon (upper right-hand corner). Click on the function where you need help.

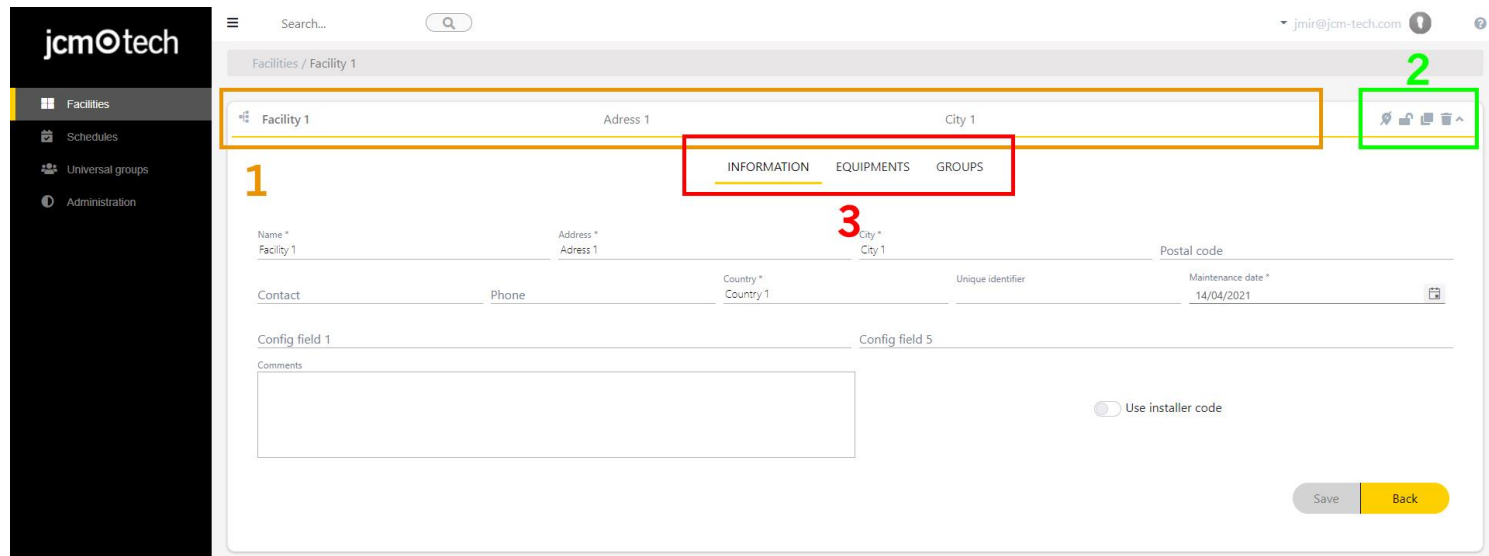
The screenshot shows the Cloud Assistant Help page. On the left is a dark sidebar with the 'jcm@tech' logo and a menu with four items: 'Facilities', 'Schedules', 'Universal groups', and 'Administration'. The main content area has a search bar at the top and a 'Help' title. Below the title is a link to 'Download manual in pdf format'. The content is organized into four sections: 'FACILITIES' (with items: Create facility, Clone facility, Create Group, Delete Group, Add Device, Add new geolocation), 'SCHEDULES' (with items: Create Schedule, Clone Schedule, Delete Schedule), 'UNIVERSAL GROUPS' (with items: Create Universal Group, Clone Universal Group, Delete Universal Group), and 'ASSISTANT PANEL' (with item: Set up Assistant Panel). The footer contains copyright text: '© 2020 All rights reserved. Conditions and use terms. Version 4.2.18'.

Facilities

A facility means the folder where all its information is saved. For example: the name of the facility, address, city, postal code, maintenance date, and more.

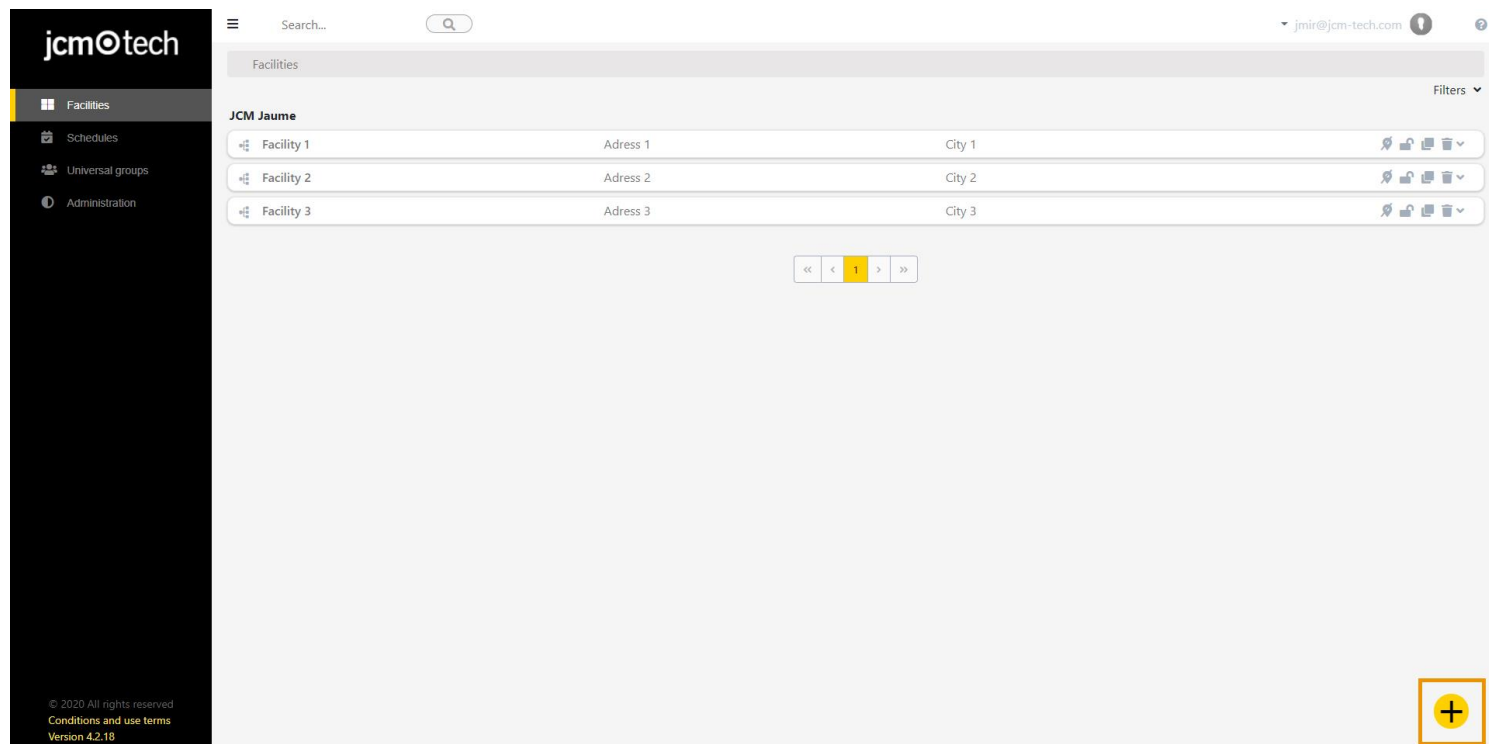
Along with this information, Equipment is also saved, meaning the devices that Cloud Assistant can administer, as well as Transmitter Groups. There are several fields within a facility:

1. The address and the city entered on the facility information screen.
2. The facility icons, see facility Icons.
3. The facility's different tabs. The information tab always appears by default.



Create a Facility

To create a facility, click on the + icon (lower right-hand corner).



Several fields to complete appear on the next screen: Name, Address, City, Postal Code, etc. If additional fields are activated, these will also appear (see: Website personalisation: Add, delete, and edit additional fields).

Facilities / New Facility

Create facility

Name * Address * City * Postal code

Contact Phone Country * Unique identifier Maintenance date * 14/04/2021

Config field 1 Config field 5

Comments

Use installer code

Save Back

Complete the fields. "Save".

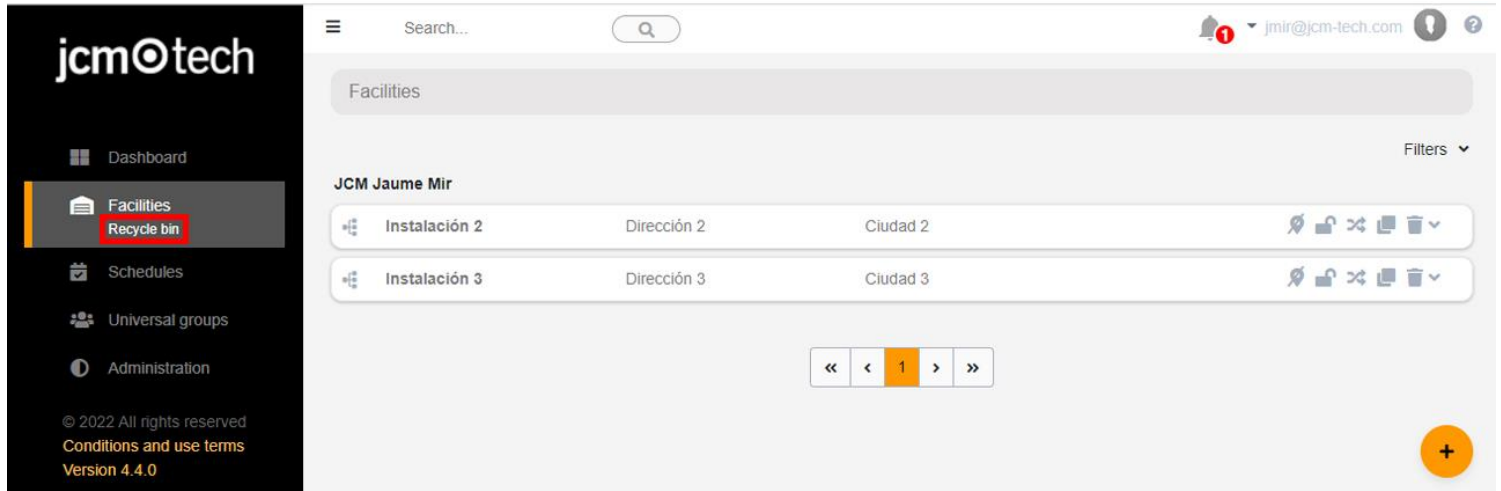
Assign a Location

To assign a location, you must look for it on Google Maps, select the location link and drag it on top of the icon:

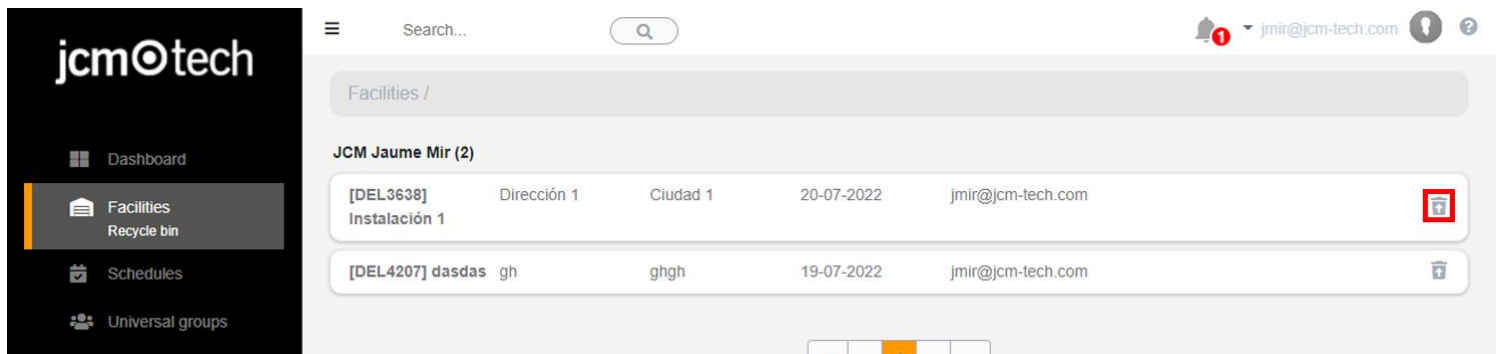
The screenshot shows the JCM Tech web application interface. On the left is a dark sidebar with the logo 'jcmtech' and navigation options: Facilities, Schedules, Universal groups, and Administration. The main content area is titled 'Facilities' and contains a table with three rows: Facility 1, Facility 2, and Facility 3, each with corresponding address and city information. To the right of the table are icons for editing and deleting each facility. Below the table is a Google Maps window showing a location in Sant Tomàs. The browser's address bar contains the URL 'google.es/maps/place/JCM+TECHNOLOGIES+SA/@41.935663,2.2497328,17z/data=!4m8!1m2!2m1!1sjcm13m4!1s0x12a5271c7925df5...'. An orange box highlights this URL, and an orange arrow points from it to the edit icon of Facility 1 in the table above. The Google Maps window also displays a business card for 'JCM TECHNOLOGIES SA' with a 5.0 rating and 19 reviews.

Recovering a facility

To recover a deleted facility, click on "Recycling bin":



Click on the "Restore" icon for the facilities you wish to recover:



This function does not restore universal groups or hours that were previously assigned.

List facilities (PDF)

On the facilities screen, click on the three dots to display the "Download PDF" option. A .PDF file will download with all the information on all the facilities displayed on the facilities page. Facilities excluded by possible filters applied to the facilities page will not be displayed in said .PDF file.



Equipment

Within a facility, we find the equipment tab. If the facility has been recently created, we will see an informative message in this tab.

Attention: An installation supports a maximum of 25 Honoa equipments

Facilities / Facility 1 / Equipments

Facility 1 Adress 1 City 1

INFORMATION **EQUIPMENTS** GROUPS

No content available for this list

+

To add equipment, click the + button. On the new screen, complete the fields and "Save".

Facilities / Facility 1 / Equipments / New Equipment

Create equipment

Name* Device*

BASE500- BASE500-1

Save Back

Once the equipment has been created, we will see the equipment's file. Here, we can modify the equipment.

Facilities / Facility 1 / Equipments / BASE500- / Parameters

BASE500-

Name* Device*

BASE500- BASE500-1

Parameters Relays Fobs Groups Actions

Name	Values
Relays	1
Access control	Yes
Power supply	230V AC
Memory card	Yes
Installer	No
Radio programming invalidated	Yes
Manual programing invalidated	Yes
Configures relay 1 as bistable	No

Save Back

Equipment Components and Settings

On the equipment screen, you may change the name and additional fields (if activated) again (see: Website personalisation: Add, delete, and edit additional fields).

BASE500-

Name *
BASE500-

Device *
BASE500-1

Parameters Relays Fobs Groups Actions

Name	Values
Relays	1
Access control	Yes
Power supply	230V AC
Memory card	Yes
Installer	No
Radio programming invalidated	Yes
Manual programing invalidated	Yes
Configures relay 1 as bistable	No

Save Back

There are also different tabs whose settings may be adjusted:

Parameters

In the parameters tab, you may change the device's settings. Each device has its own parameters to be set, and these vary depending on the device. The grey fields are data fields, containing basic information on the device, and cannot be edited.

Parameters Relays Fobs Groups Actions

Name	Values
Relays	1
Access control	Yes
Power supply	230V AC
Memory card	Yes
Installer	No
Radio programming invalidated	Yes
Manual programing invalidated	Yes
Configures relay 1 as bistable	No

Allows you to register devices manually

Relays

In Relays, you may adjust settings for the device's relay(s). For disconnected equipment, the relay function may be activated or deactivated. For connected equipment, a relay may be set such that it works different depending on the time.

Parameters Relays Fobs Groups Actions

Relay 1
R1 BASE500-

Save

Transmitters

List of transmitters and reservations that belong to the set assigned to the equipment. You may also search and filter by different available fields. On the bottom, there is a counter with the number of free spaces, reserved spaces, and occupied spaces.

Groups

The groups tab shows all the groups assigned to the equipment. You may group a group by clicking the + button (lower right-hand corner).

Actions

To join the main individual functions of each equipment, depending on the device type, there may be more or fewer functions.

Save Settings

To save a memory or send settings, the Assistant Panel must be connected to Cloud Assistant (see: Connect Assistant to Cloud Assistant). If the device has a physical memory, this must also be connected to the Assistant Panel. Click the "Save Settings" button.




When the memory-saving process is complete, a green notification will appear if saved successfully, or a red notification if the action could not be completed, in which case the memory will not have been modified and the previous settings remain in force:



If the memory has been saved successfully, the "Save Settings" icon will turn from red to grey.

Compare Memory

For equipment with physical memory, we can compare memory. When you click "Compare Memories"  on the equipment, the screen with the codes marked in one colour or another opens, depending on whether they are in both places (in the memory and in the database).



The screenshot displays a modal window titled "Comparacion de memoria" with a close button (X) in the top right corner. On the left, a table lists codes with checkboxes for selection. The codes are color-coded: red for those found in the database and green for those found in memory. The table has a search bar and a filter input. On the right, a summary section shows three rows: "Found on both sites" (grey), "Found in database" (red), and "Found in memory" (green), each with a checkbox. At the bottom, there are three buttons: "Refresh memory" (blue), "Delete from database" (grey), and "Add to database" (grey). The background shows a blurred view of the equipment list.

Code	Found in database	Found in memory
45	Found in database	
13910	Found in database	
87413	Found in database	
99220		Found in memory
263429		Found in memory
294416		Found in memory
297273		Found in memory
297274		Found in memory
297275		Found in memory
297276		Found in memory
297277		Found in memory
297278		Found in memory
297279		Found in memory
297280		Found in memory

On this screen, you may select the codes and apply 3 actions:

- Update memory: Update all codes in the memory, add codes that were not in the memory to the memory.
- Delete from database: Delete the codes that do not exist in the memory from the database.
- Add to database: Add the codes that exist in a memory but do not exist in Cloud Assistant to the database.

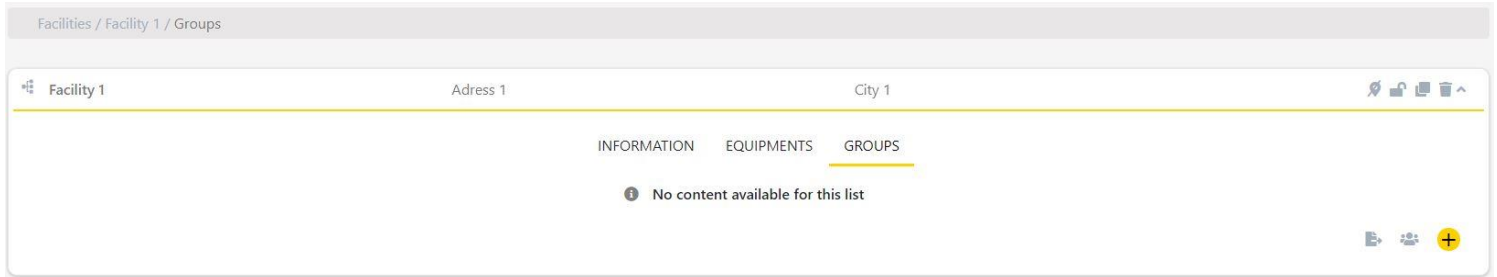
Groups

Groups

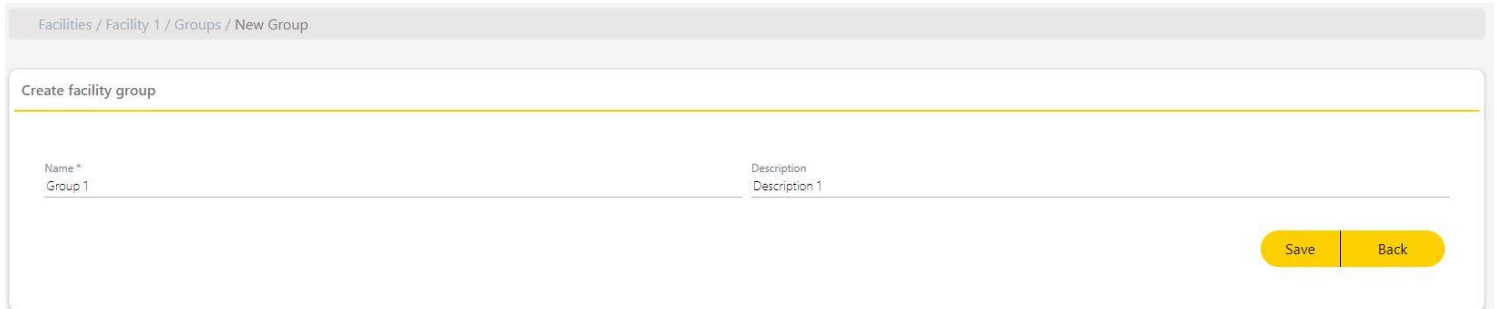
Groups are sets of codes to assign to facilities.

There are transmitter codes and reservations within the groups. The transmitter codes are codes from physical controls registered in Cloud Assistant. Reservations are spaces that are occupied or reserved for future transmitters.

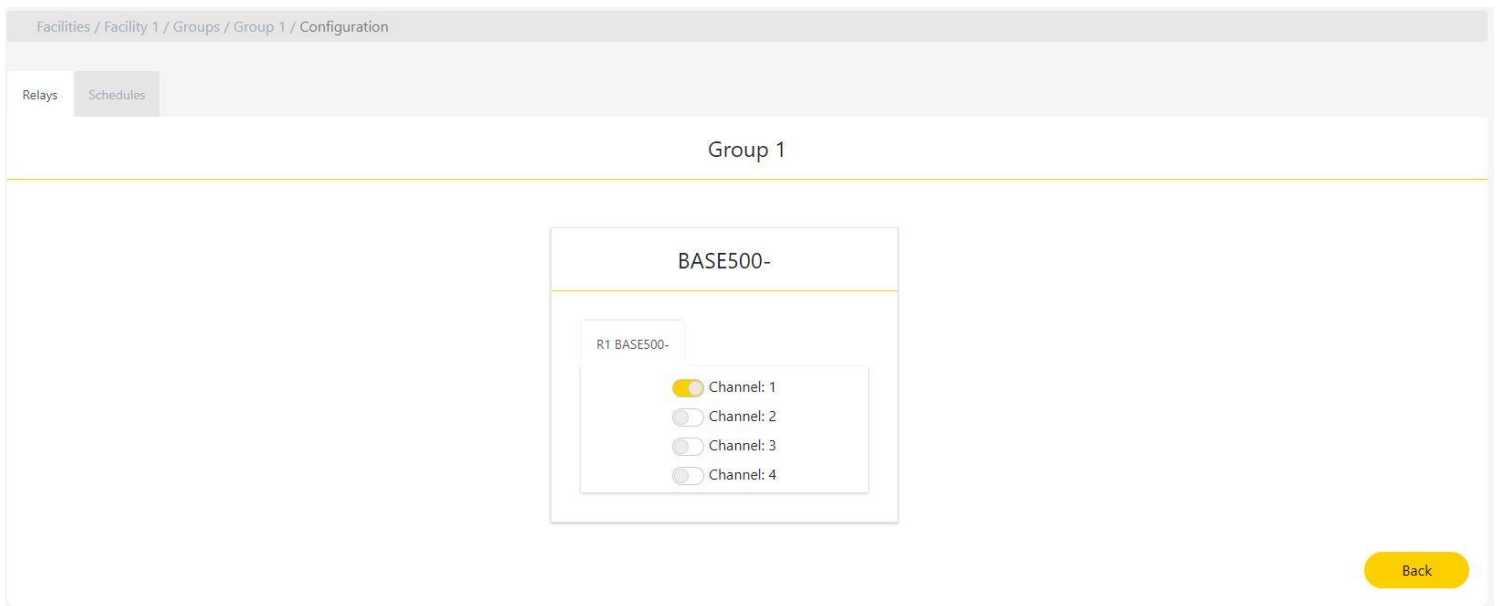
To create a group, we must go to a facility, under the Groups tab, and create a group by clicking the + button (lower right-hand corner):



Complete the fields. "Save".



Assign which transmitter channel can activate the relay of the facility's equipment. When you assign the channel and the relay, it saves automatically. "Back".

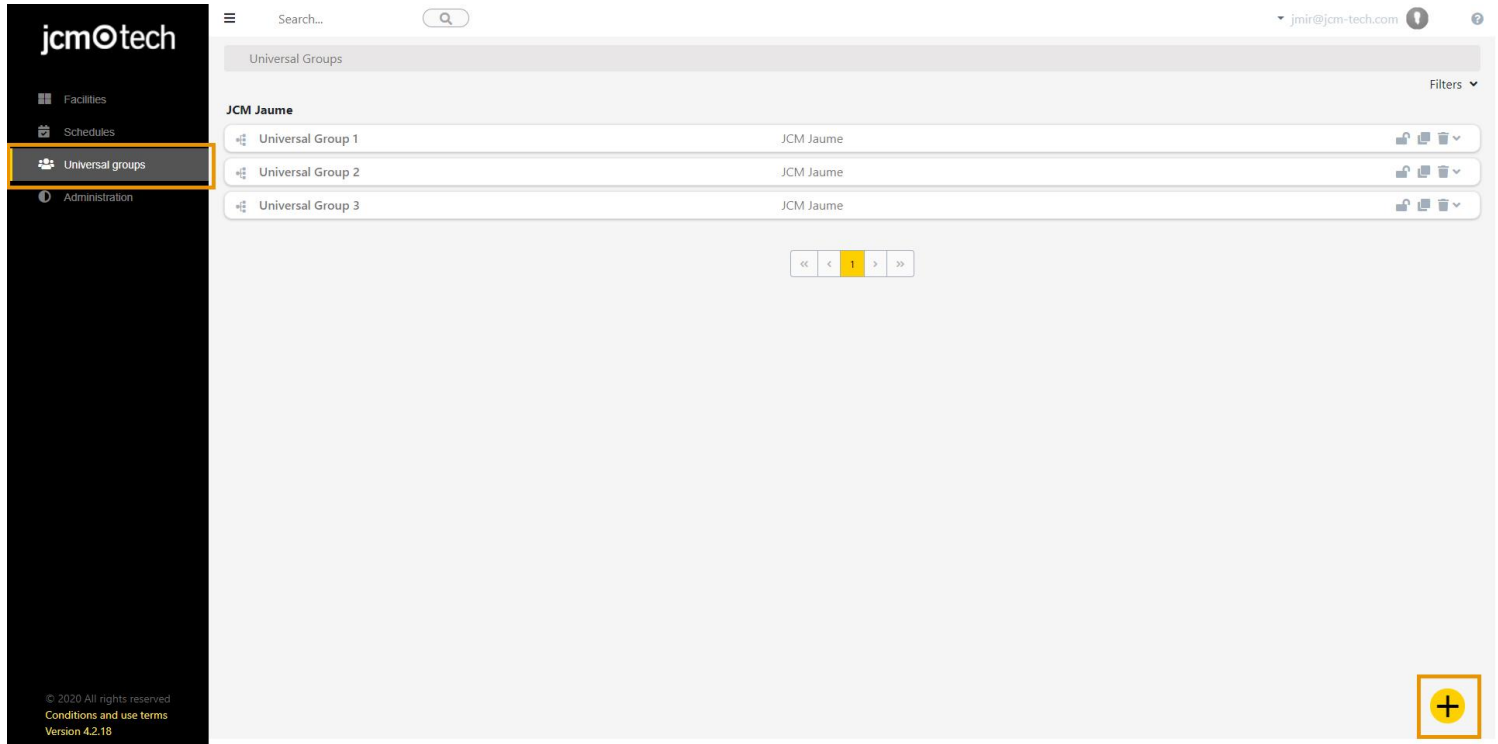


Universal groups

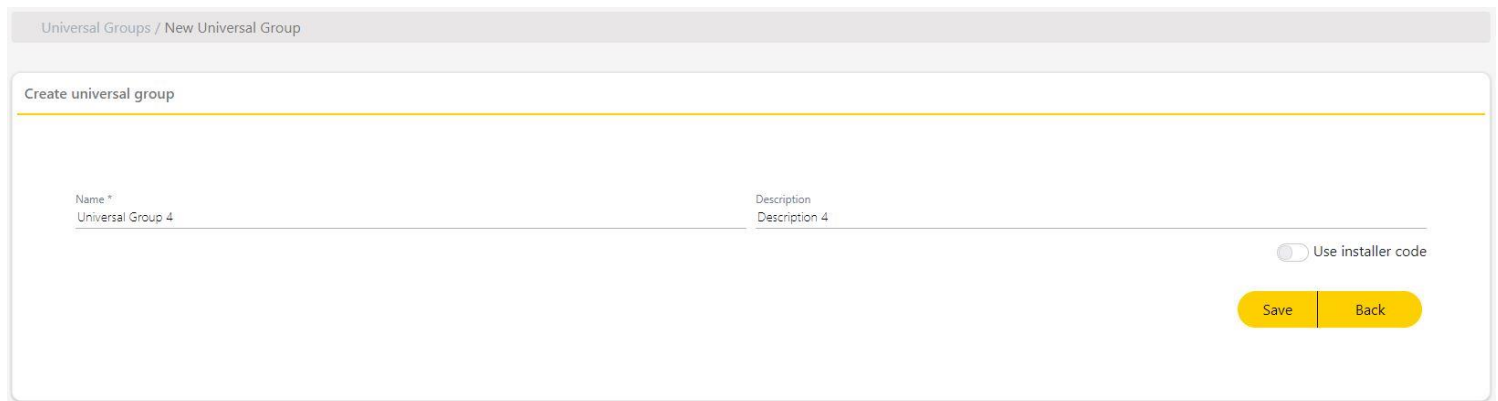
Unlike a facility group, Universal groups can be assigned to several facilities, such that one transmitter code may activate several pieces of equipment from different facilities with no need to create new group for each facility.

Normally, these are used for maintenance technicians.

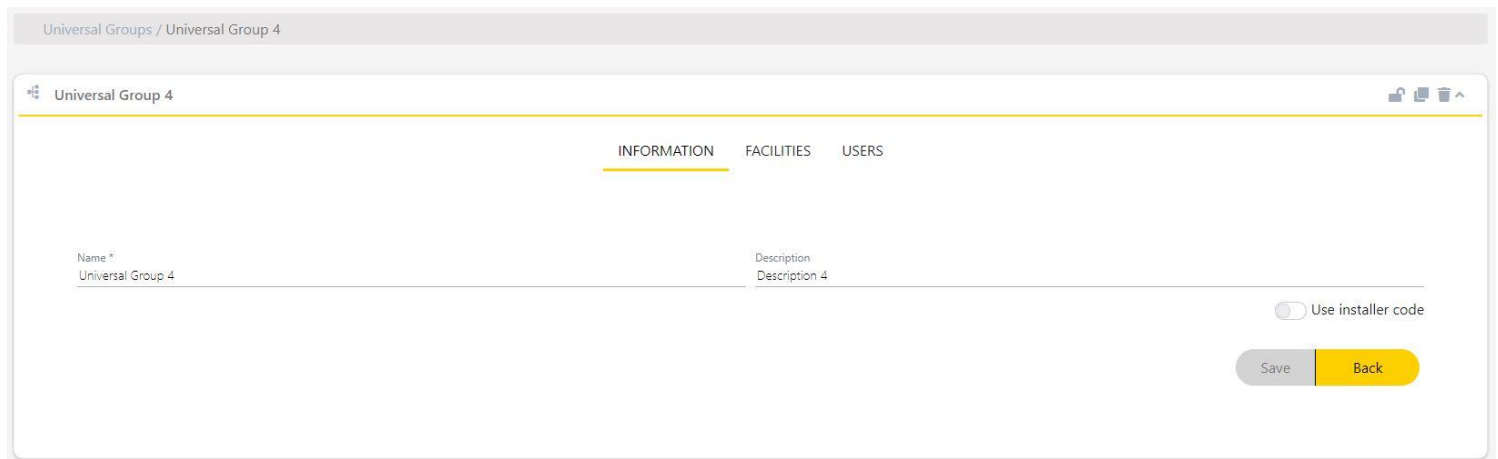
To create a Universal group, you must go to the Universal groups page and click the + button (lower right-hand corner).



Complete the fields. "Save".



Three tabs: Information, Facilities, and Users.

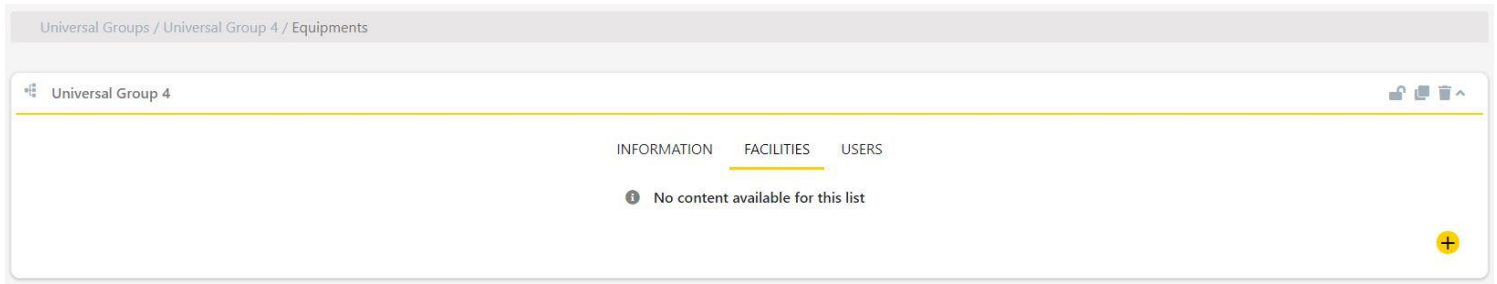



CLOUD ASSISTANT

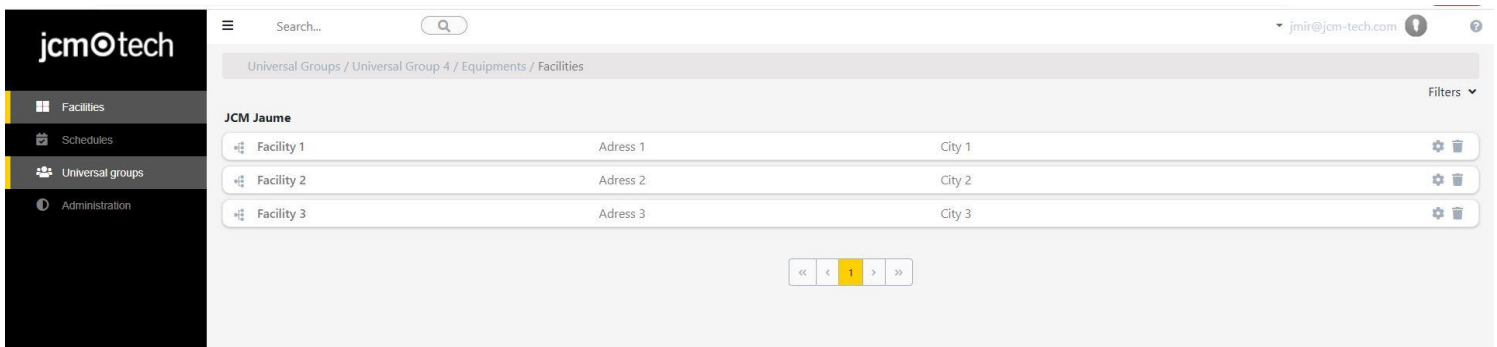
- **Information:** edit the universal group's information.
- **Facilities:** assign the universal group in the facilities created.
- **Users:** register codes and reservations.

Assign Universal groups to Facilities

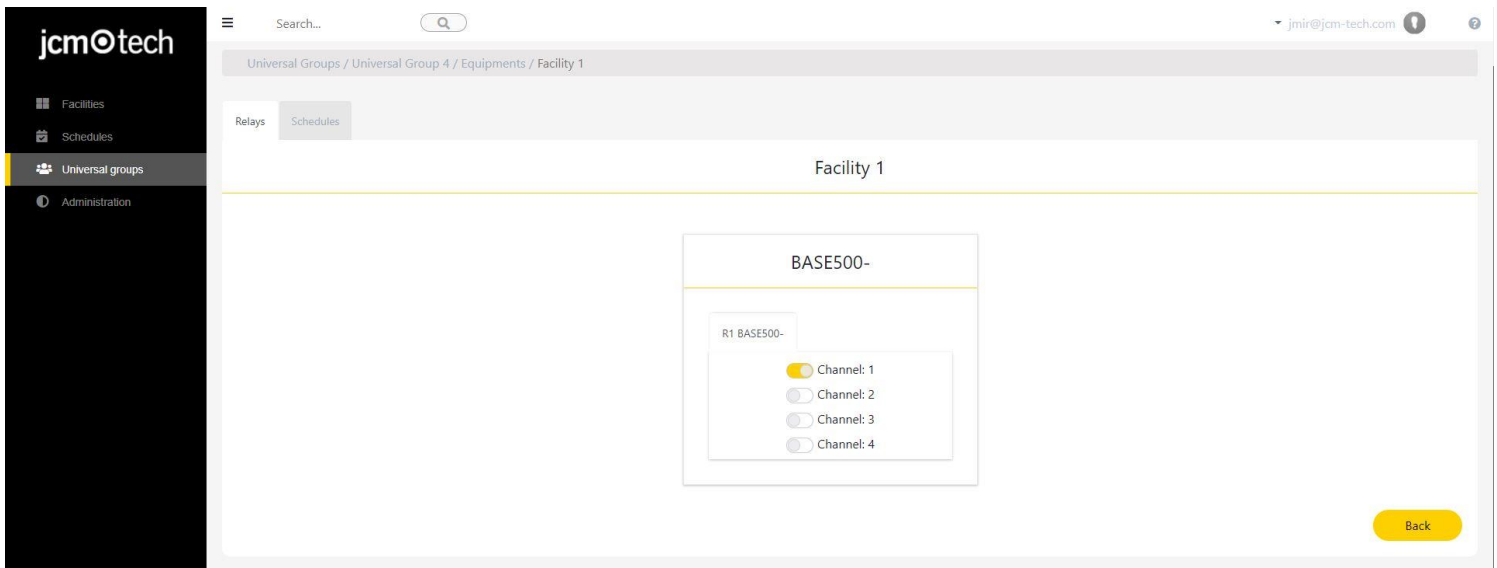
In the Facilities tab of the universal group, click the + button (lower right-hand corner).



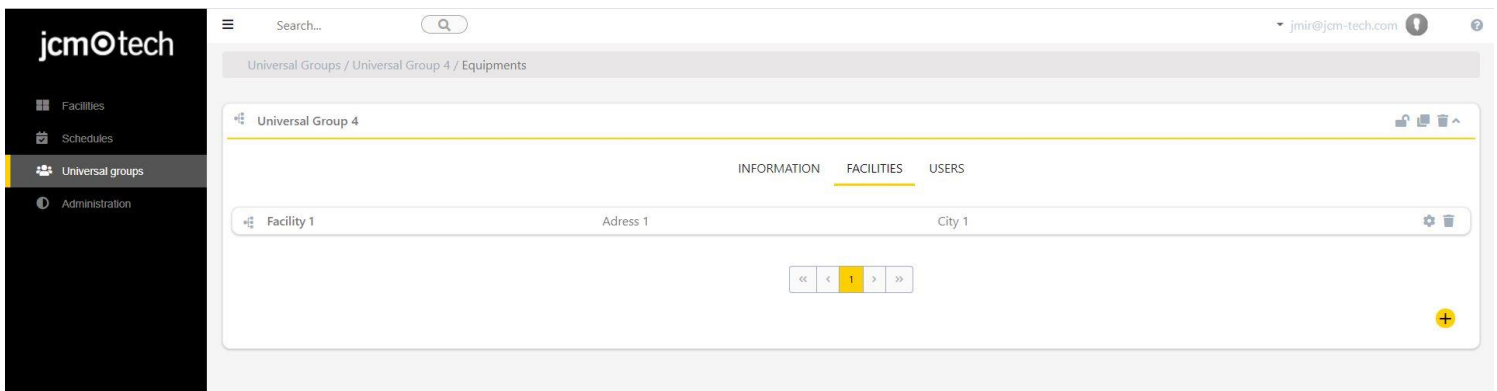
Select the desired facility by clicking the gear icon .



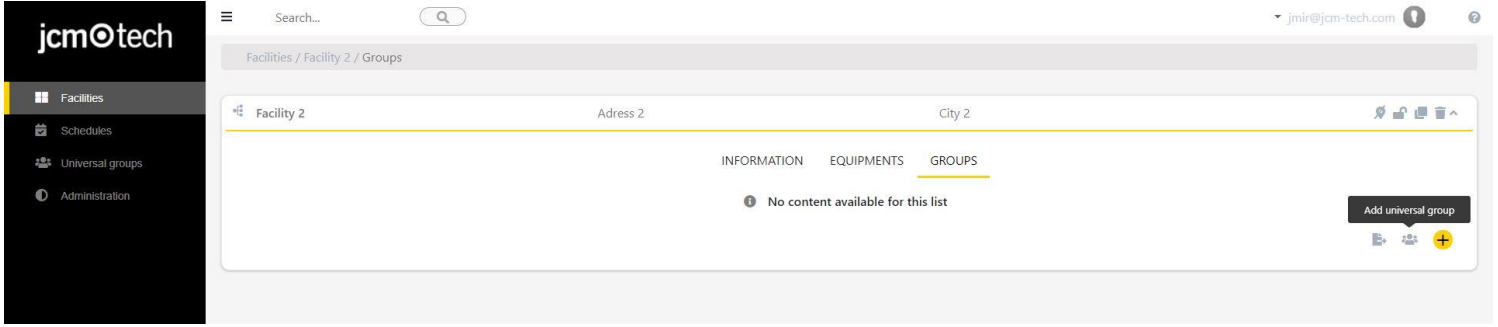
Select the relay and channel to assign to a set. Optionally, schedules can also be assigned if the equipment allows doing so. "Back".



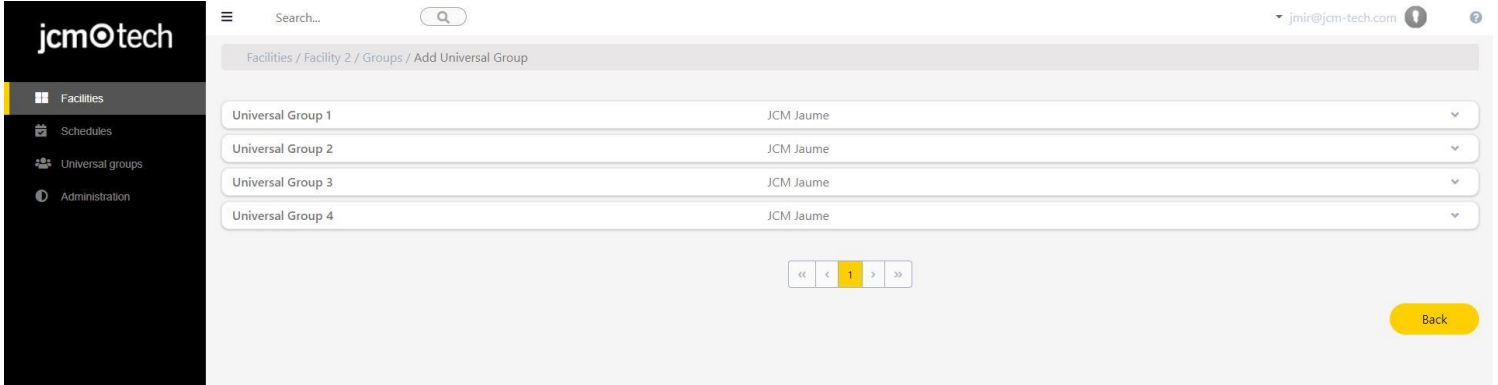
Now the assigned facility will appear in the universal group's facility tab.



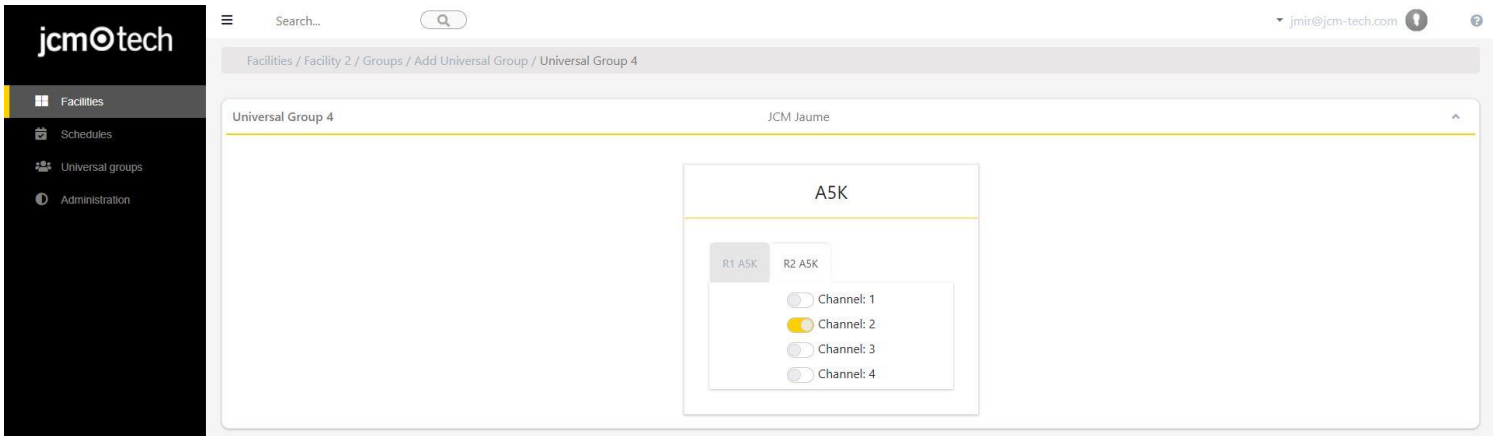
A universal group may be added to a facility from the groups tab on the facilities screen, using the “Add a universal group” icon.



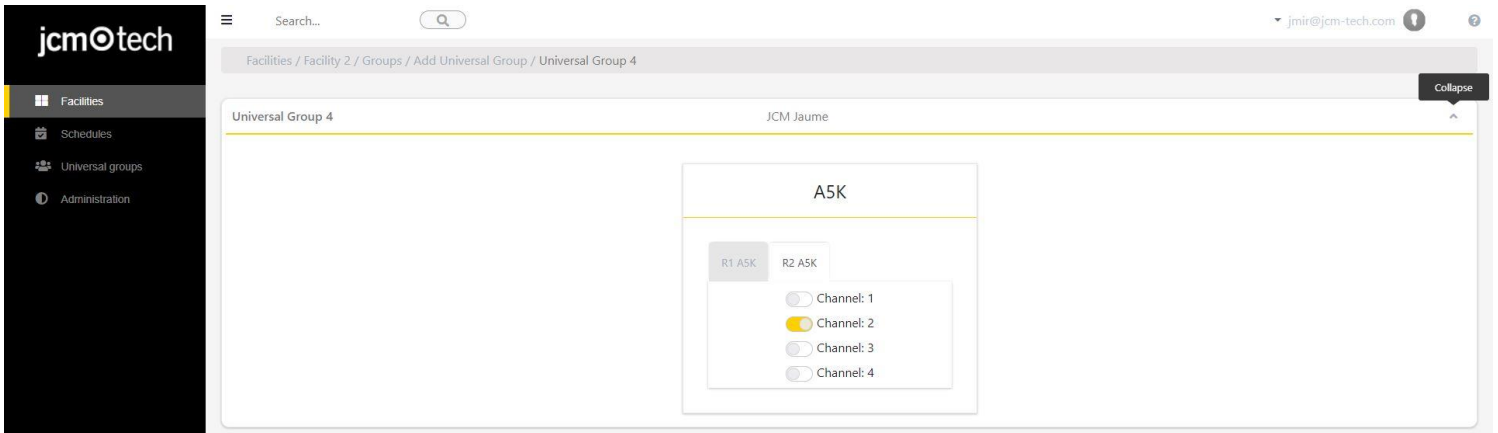
Select a group.



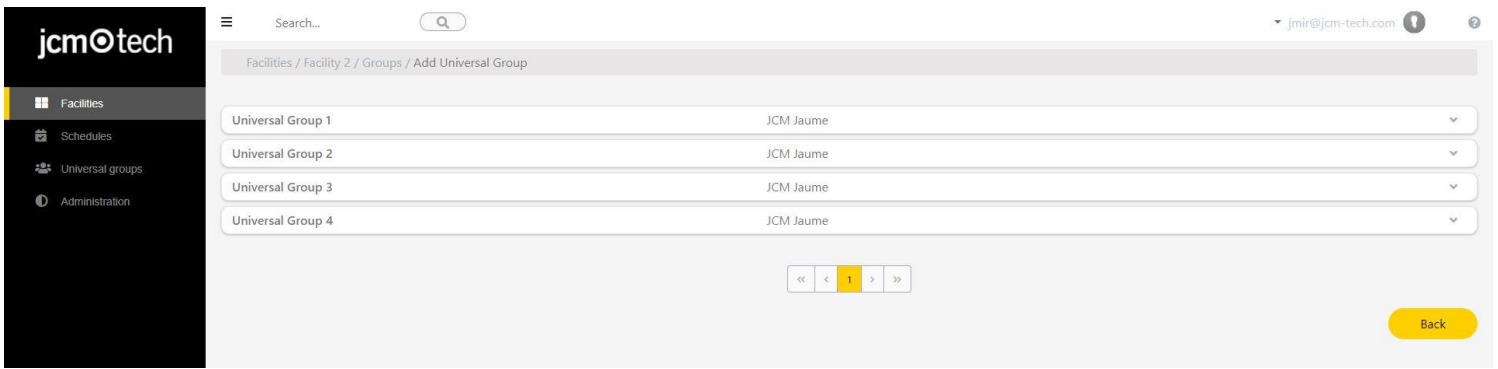
Assign relays.



"Collapse".

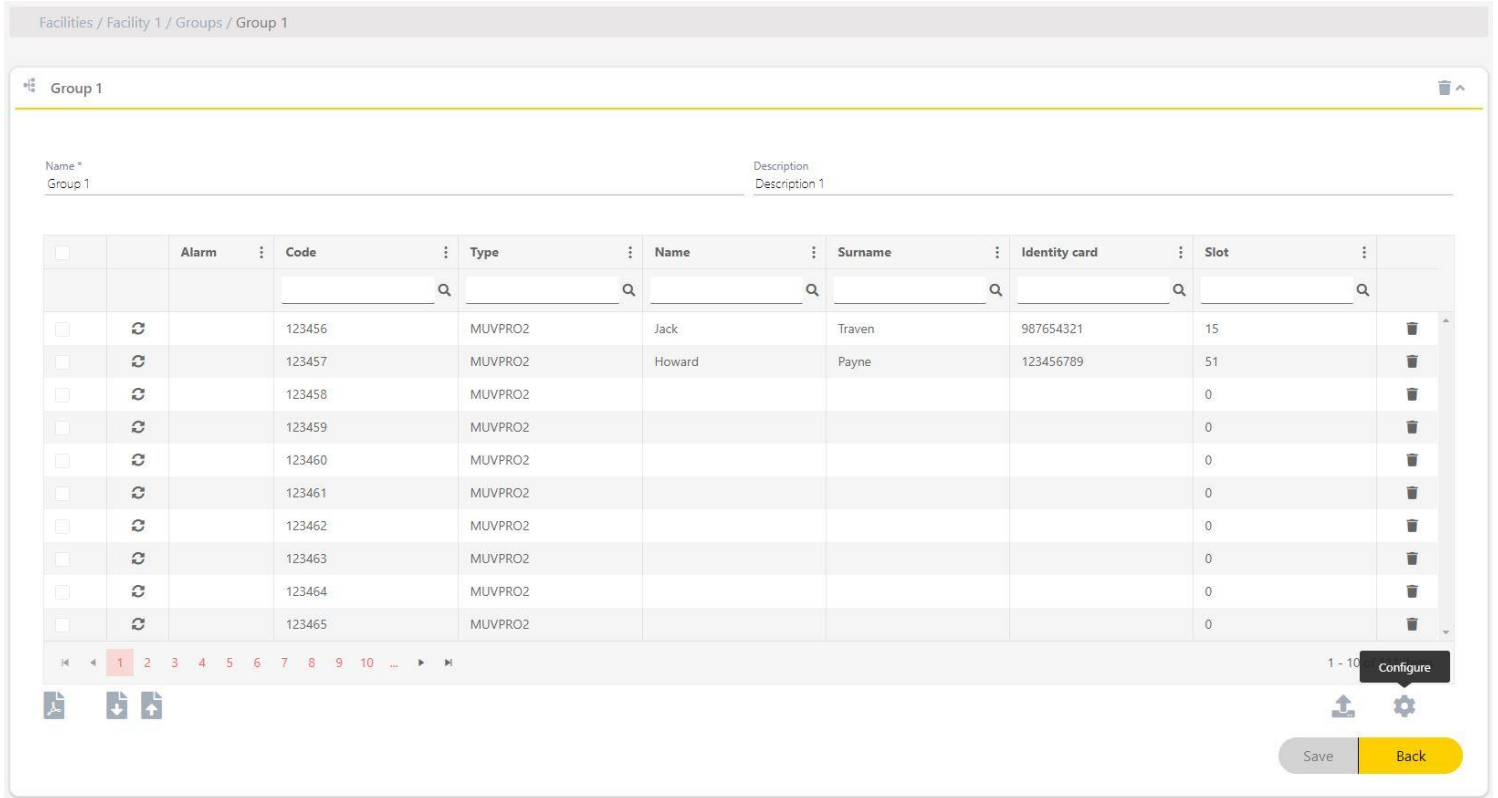


Select more universal groups if you wish to add more (repeat previous step). After adding the groups: "Back".

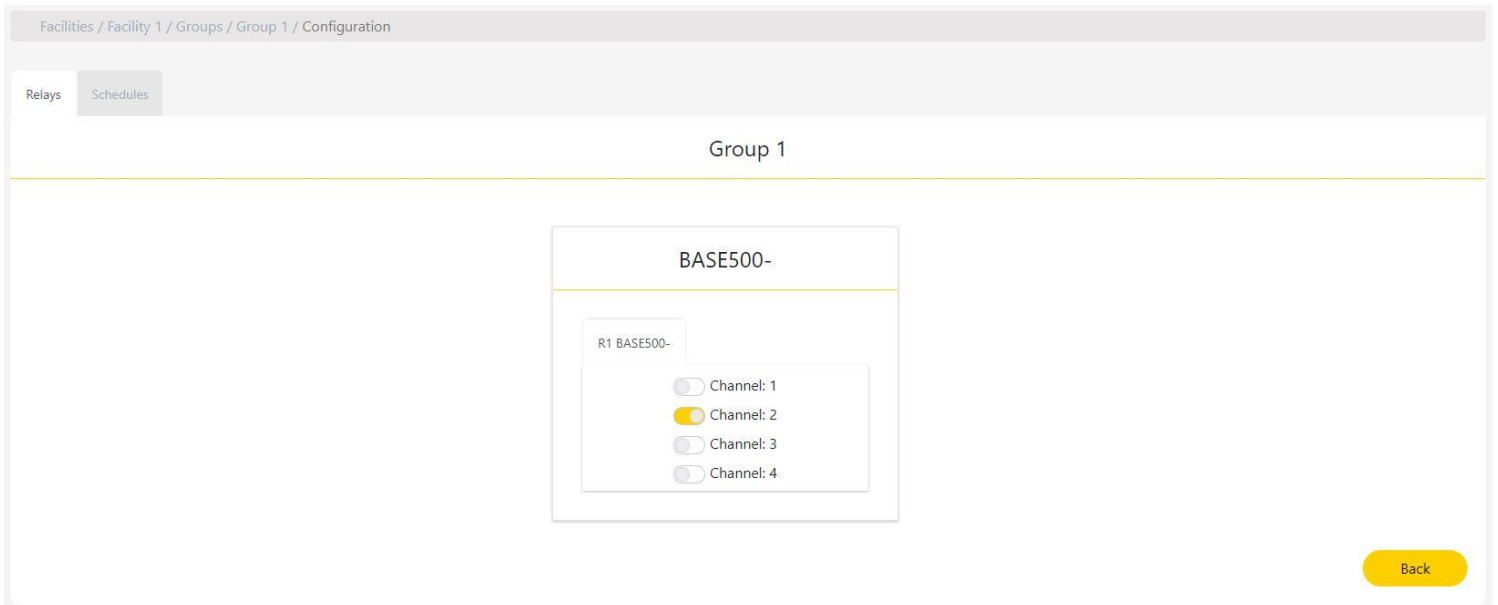


Edit and Delete Group Assignments

To edit and delete group assignments, on the Group screen for the facility, click "Configure".

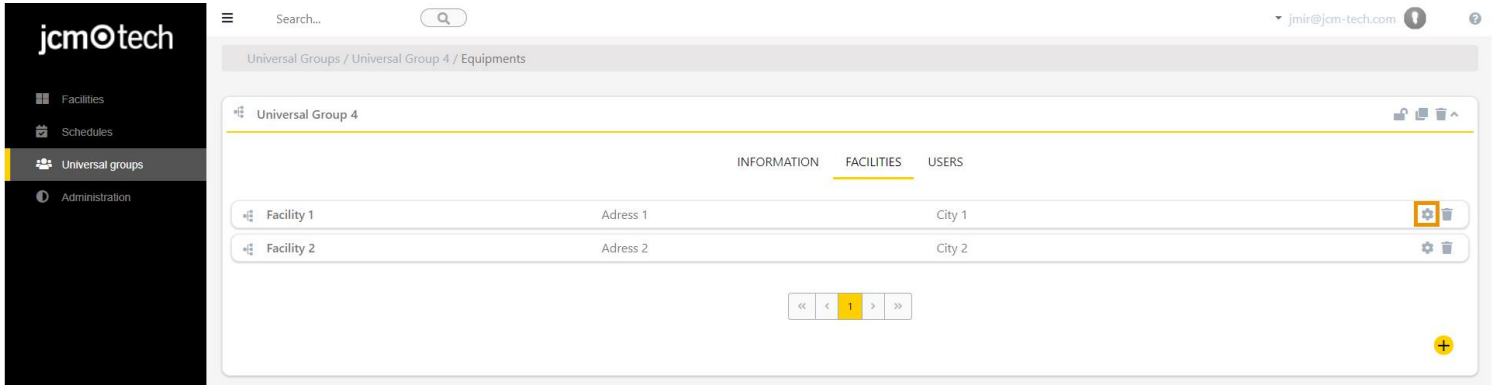


Adjust settings. "Back".

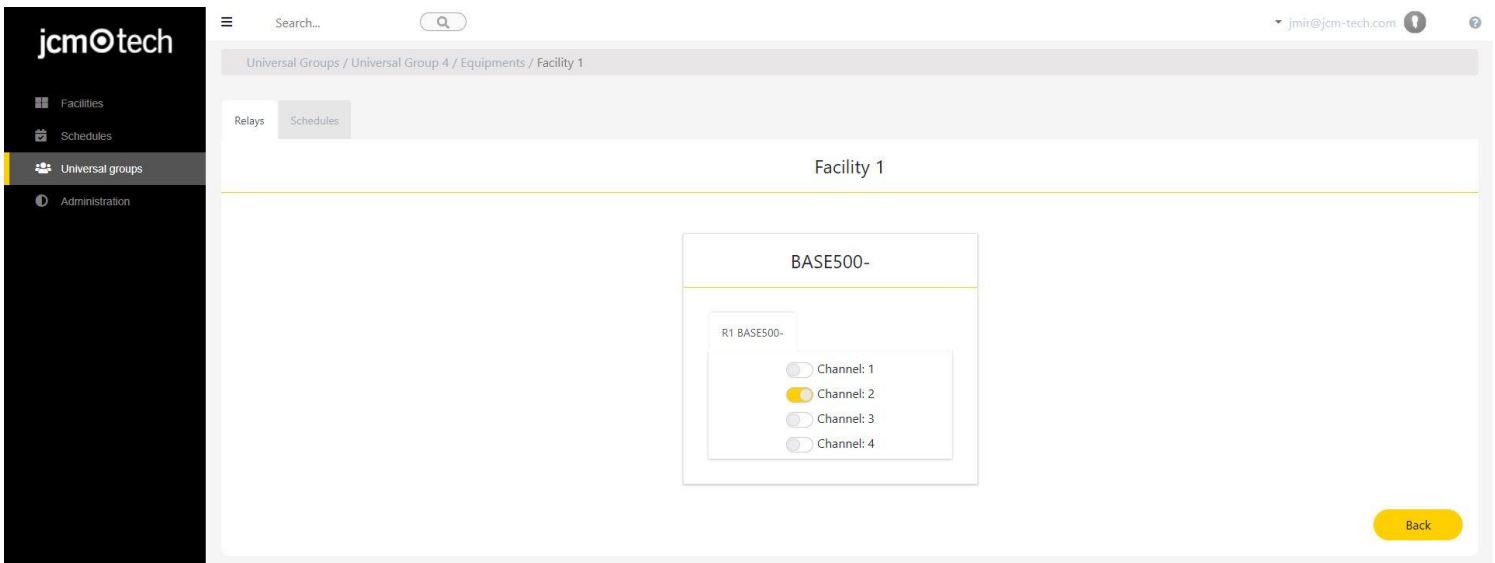


Edit and Delete Universal Groups Assignments

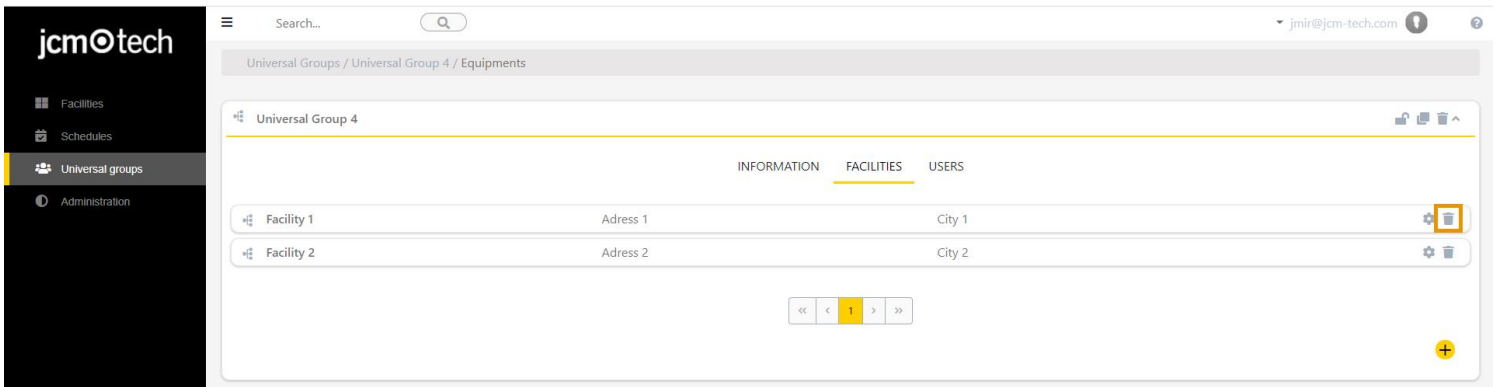
To edit and delete universal group assignments, click "Configure" on the universal set's Facilities tab.



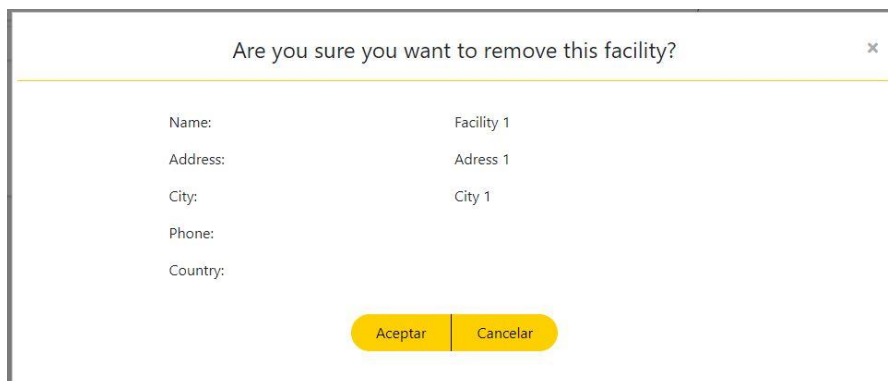
Adjust settings. "Back".



To delete the universal group for an facility, click "Delete".



"Delete".



Events

The "Events" screen is within facilities.

This is to load all events generated by HONOADOOR and HONORELAY devices belonging to said facility. This gives you a general view of actions reported by the devices over time. Events are displayed on a table, organised by date and device. With this same table, you may search, organise, and filter by device name, date, event, user, code, group, and additional information.

Facilities / Installation 123 / Events

Installation 123 Adresse 123 Ville 123

INFORMATION EQUIPMENTS GROUPS **EVENTS** RECORD

Equipment name	Date	Event	User	Code	Group	Additional information
HONOA DOOR	16-05-2023 03:05:37	Door 1 open	-	-	-	
HONOA DOOR	15-05-2023 17:34:15	Door 1 open	-	-	-	
HONOA DOOR	15-05-2023 16:15:42	Door 1 open	-	-	-	
HONOA DOOR	15-05-2023 14:00:16	Door 1 open	-	-	-	
HONOA DOOR	11-05-2023 19:02:36	Door 1 open	-	-	-	
HONOA DOOR	11-05-2023 13:48:43	Door 1 open	-	-	-	
HONOA DOOR	11-05-2023 12:22:12	Door 1 open	-	-	-	
HONOA DOOR	11-05-2023 11:35:47	Door 1 open	-	-	-	

1 - 20 of 165 items

Data read on 17-05-2023 15:02:21

Load events

Event settings

For devices that support events, go to the "Parameters" tab, and select "Event settings." A window with all possible device events opens. You may enable or disable certain events to be saved.

Facilities / Installation 123 / Equipments / HONOA DOOR / Parameters

HONOA DOOR HONOADOOR

Information Parameters Relays Codes Groups Events

Anti-passback reset time in hours (Anti-timeback)

HONOA Allow remote opening No

HONOA Allow BlueTooth hands-free (BETA) No

Wiegand configuration

Event settings

Input 1 name Porte Ouverte

Input sensor 1 mode [Door 1] Normally closed opening limit switch

Input 2 name Porte Fermée

Input sensor 2 mode [Door 1] Normally open closing limit switch

Radio sensor 3 name

Save

Back

RECORD

The "RECORD" screen is within facilities.

This screen allows the user to control the actions carried out in one same facility: creation logs, memory saves and replacements of Devices, Groups and Fobs.

The screenshot shows the jcmtech RECORD screen. On the left is a navigation sidebar with options: Dashboard, Facilities (Recycle bin), Schedules, Universal groups, and Administration. The main content area is titled 'Facilities / Installation 1 / logs' and shows details for 'Installation 1' at '5th Avenue, New York'. Below this are tabs for INFORMATION, EQUIPMENTS, GROUPS, and LOG. The LOG tab is active, displaying a table with the following data:

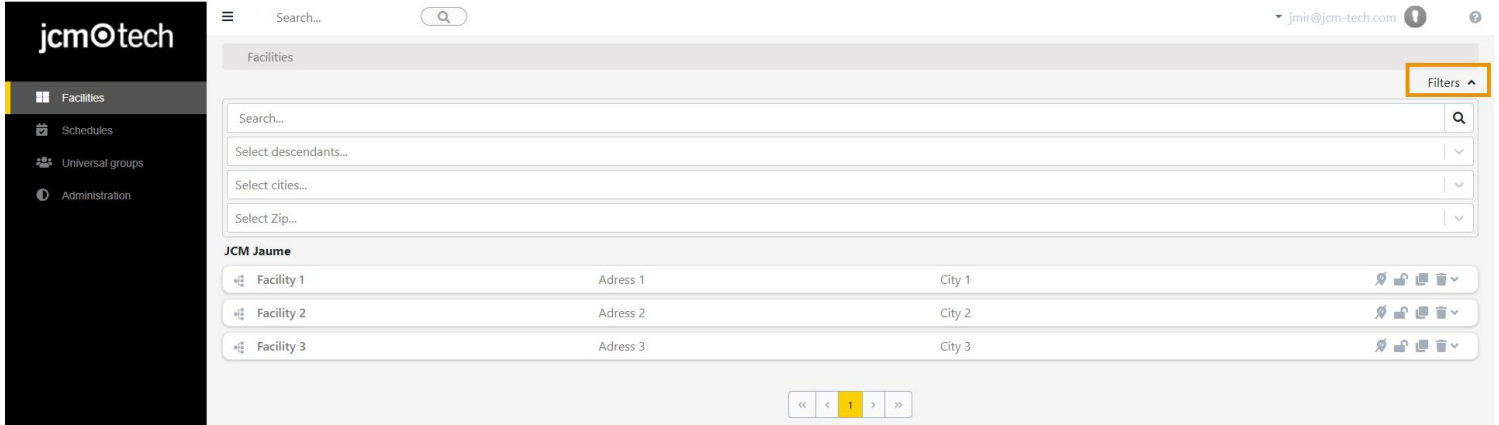
Date	Action	Type	Id	Info	User
20-12-2022 11:20:00	Save Memory	Equipment	HONOADOOR	HONOADOOR	jmir@jcm-tech.com
20-12-2022 11:17:00	Creation	Fob	444444	GOMN PRO	jmir@jcm-tech.com
20-12-2022 11:16:00	Creation	Fob	354646	GOBEL-PRO2	informacion@jcm-tech.com
02-11-2022 16:00:00	Save Memory	Equipment	HONOADOOR	HONOADOOR	jmir@jcm-tech.com
26-10-2022 15:37:00	Save Memory	Equipment	HONOADOOR	HONOADOOR	jmir@jcm-tech.com
01-09-2022 11:40:00	Save Memory	Equipment	HONOADOOR	HONOADOOR	jmir@jcm-tech.com
12-05-2022 14:27:00	Creation	Equipment	HONOADOOR	HONOADOOR	jmir@jcm-tech.com

At the bottom of the table, there is a pagination control showing '1' of 7 items and a download icon.

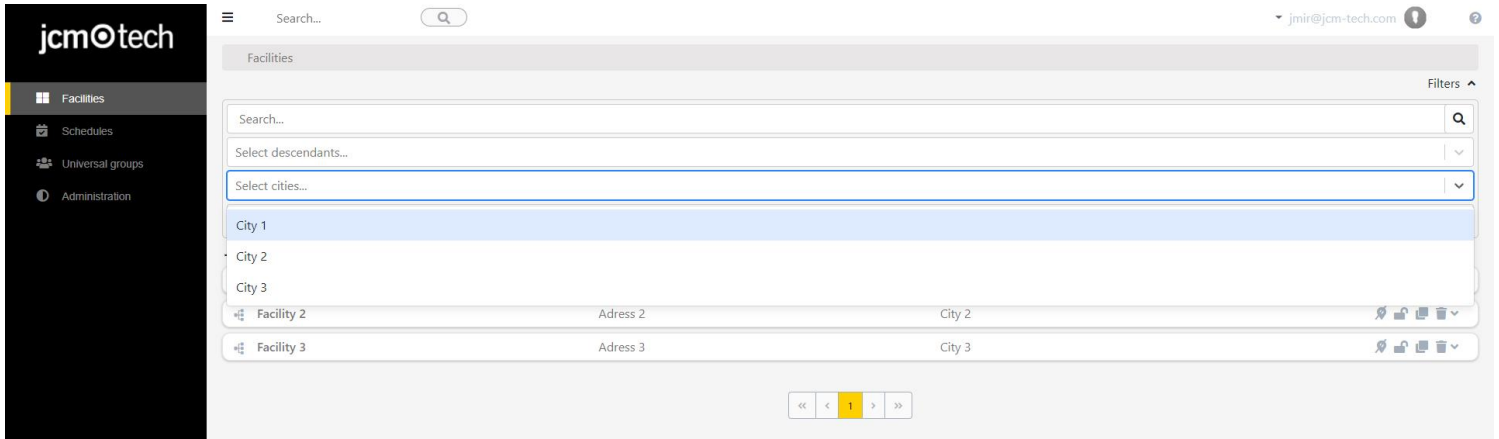
This table shows the date the action was conducted, the action conducted, the type of element affected, the element ID, additional element information, and the user responsible for the action.

Search and Filter (Facilities, Schedules , and Universal Groups)

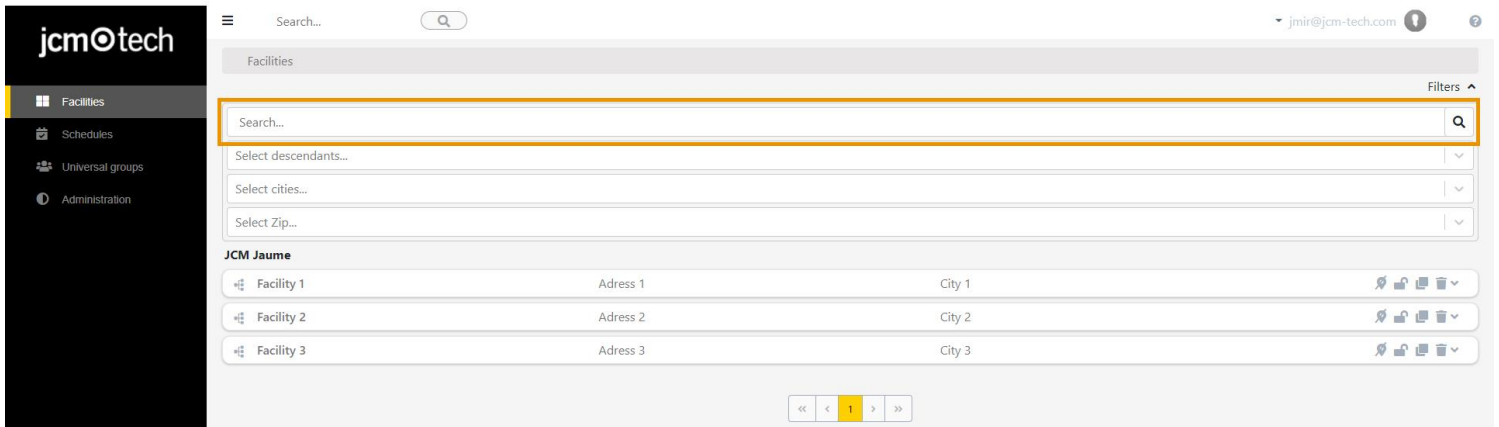
To search and filter in Facilities, Schedules, and Universal Groups, click "Filters".



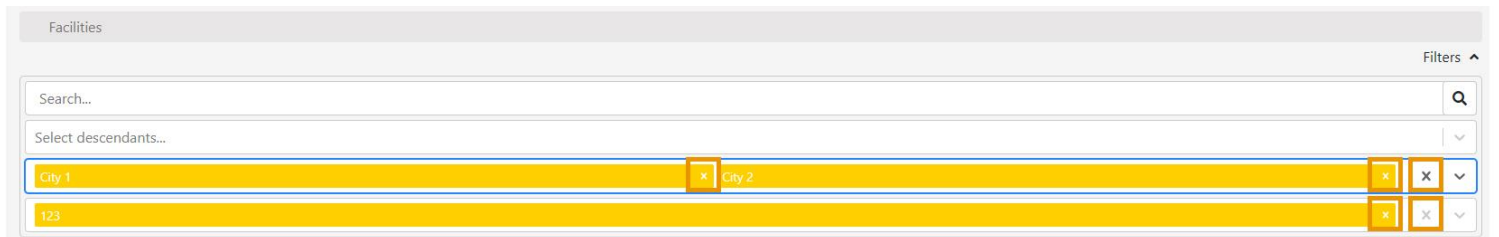
Filter by fields.



The Search box is to search by facility name, schedules, or universal group.



Delete filters.

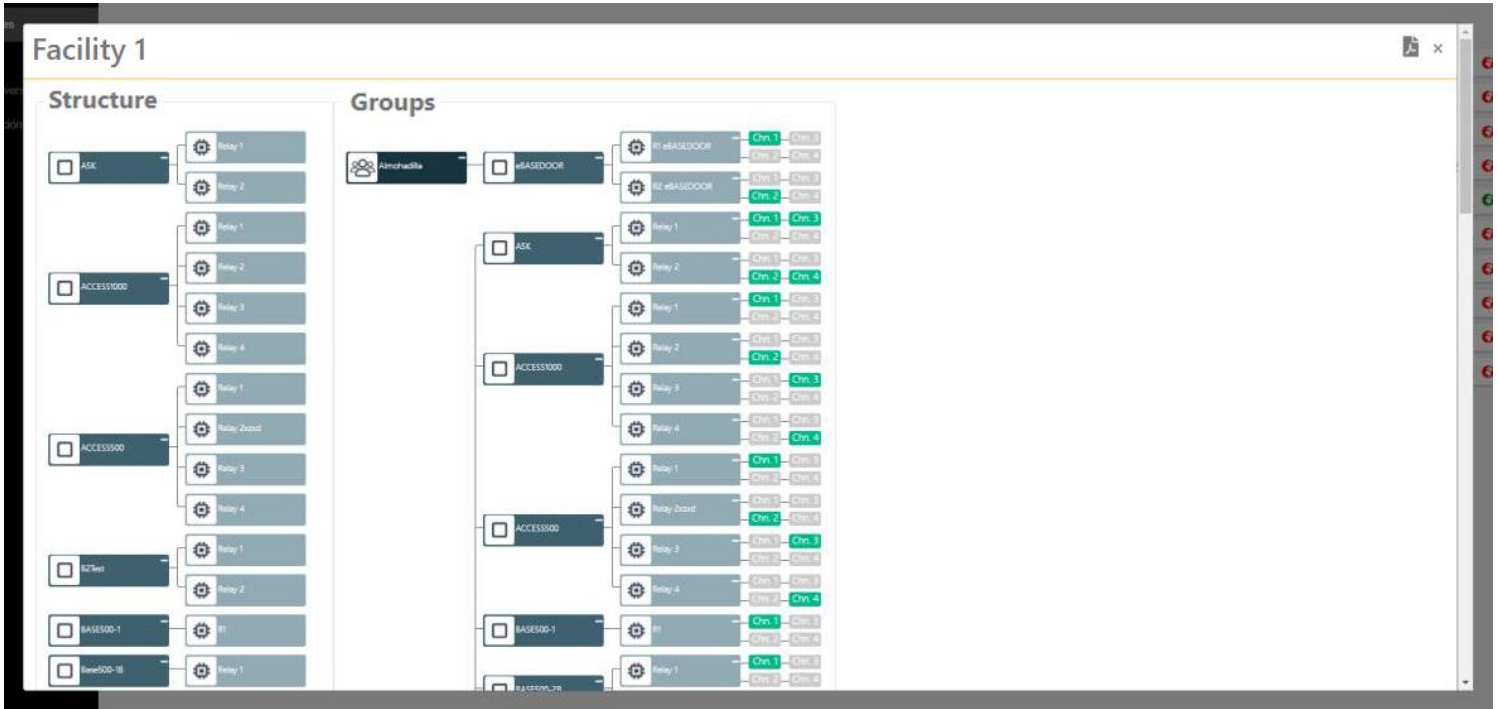


Map of Facility, Group, and Universal Set

To see the map of an Facility, Group or Universal Group on the page, click "Map".

Facilities				Filters
Map	Volume			
Facility 1	Adress 1	City 1		
Facility 2	Adress 2	City 2		
Facility 3	Adress 3	City 3		

<<
<
1
>
>>



Icons

Connection (Facilities and Equipment)



Indicates whether devices have a signal to connect. On occasion, this may take up to 5 minutes to update because of the connectivity verification protocol.

Red for equipment means it is not connected to the Internet or has lost its signal.

Red for a facility means that at least one piece of its equipment is not connected to the Internet or has lost its signal.

When green, the piece of equipment or all equipment in a facility is/are connected or has/have signal.

When you press this icon on a device, a screen will display detailed information on the different components enabling this connectivity.

Examples of these components are the service hired, the status of the SIM card, and the connection with servers.

This same screen provides details on services hired, as well as their status and duration.

Service Status x

Contract info

	Name	CAL_REALTIMESY
	Status	Disabled
	Expiration	20-09-2028 02:00:00

SIM Connection info

	Card Identifier (ICCID)	8988228066603111412
	Status	Enabled
	Activation date	25-07-2022
	Last month data upload	0
	Last month data download	0
	Last seen	0

Contract status



SIM Status



Device Status



Refresh status

Maintenance (Facilities)



When you create a facility, there is a maintenance date, which must be updated by the installer every time this facility is maintained. If the date passes, this icon appears, indicating the maintenance must be conducted.

Geolocation (Facilities)



In red when a location has not been assigned.

Green if a location has been assigned; when clicked, Google Maps opens up.

Installer Code (All)



Indicates whether the facility works with an installer code.

Clone (All)



Clone, duplicate, an facility, equipment, or group.

Delete (All)



Save Settings (Equipment)



Compare Memory (Equipment)



Remote Status (Equipment)



Only for connected equipment. Show the door's current status, information on the device connection, physical entries, radio sensors, and device relays.

Transfer (Facilities)



Transfer a facility to a "Property manager". If the facility had schedules, a copy of these will be transferred.

Codes

Register codes and reservations

On the group screen, click "Enroll code".

Facilities / Facility 1 / Groups / Group 1

Group 1 🗑️ ^

Name * Description

<input type="checkbox"/>	Alarm	Code	Type	Name	Surname	Identity card	Slot
		<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>

There is no data available.

Enroll code 0 items

Save Back

Facilities / Facility 1 / Groups / Group 1 / Enroll process

Manual
Sequential
Reserve

	Available	Reserved	Used
	500	0	0

Device * Code *

Name Surname

Id card Slot

Accept
Back

The list of available spaces only considers conventional codes, it does not consider WIEGAND codes. WIEGAND codes take up the same memory as conventional codes in the device.

Because they are not shown in available spaces, a device with capacity for 500 and with WIEGAND codes may show an error when adding conventional codes, because the sum of the WIEGAND and already existing conventional codes may have taken up the device's maximum capacity.

Manual

On the Manual tab. Register codes one-by-one.

Complete the fields. "Accept".

Facilities / Facility 1 / Groups / Group 1 / Enroll process

Manual Sequential Reserve

		Available	Reserved	Used
		500	0	0
Device* MUVPRO2	Code* 123456			
Name Jack	Surname Traven			
Id card 987654321	Slot 15			

Accept Back

The icon  is to record the transmitter's code with the Assistant Panel. Place the fob on the Assistant Panel, press  and:

- Fob: hold down the first two buttons
- GO KEY-PRO: enter code and hold down "OK"
- GO SWITCH-PRO: turn key and hold
- GO PUSH-PRO: hold one button down
- GOBUTTON-PRO: hold the two buttons down
- KEEpad / KEEpush: [see video](#)

Sequential

On the Sequential tab. Register codes sequentially.
Complete the fields. "Accept".

Facilities / Facility 1 / Groups / Group 1 / Enroll process

Manual Sequential Reserve

		Available	Reserved	Used
		499	0	1

Device * MUVPRO2	Number of fobs * 100
Initial Code * 123457	End code * 123556
Name	Surname
Id card	Slot

Accept Back

Reservations

In the Reservations tab. Reservation memory spaces for future transmitters.
Complete the fields. "Accept".

Facilities / Facility 1 / Groups / Group 1 / Enroll process

Manual Sequential Reserve

		Available	Reserved	Used
		399	0	101

Device * MUVPRO2	Number of fobs * 10
Name	Surname
Id card	Slot

Accept Back

Code Replacements

Click "Replace" on the transmitter to be replaced and click the buttons for the new transmitter on the Assistant Panel.

Facilities / Facility 1 / Groups / Group 1

Group 1

Name * Group 1 Description Description 1

<input type="checkbox"/>	Alarm	Code	Type	Name	Surname	Identity card	Slot	
<input type="checkbox"/>	Replace	123456	MUVPRO2	Jack	Traven	987654321	15	
<input type="checkbox"/>		123457	MUVPRO2				0	
<input type="checkbox"/>		123458	MUVPRO2				0	
<input type="checkbox"/>		123459	MUVPRO2				0	
<input type="checkbox"/>		123460	MUVPRO2				0	
<input type="checkbox"/>		123461	MUVPRO2				0	
<input type="checkbox"/>		123462	MUVPRO2				0	
<input type="checkbox"/>		123463	MUVPRO2				0	
<input type="checkbox"/>		123464	MUVPRO2				0	
<input type="checkbox"/>		123465	MUVPRO2				0	

1 - 10 of 111 items

Save Back

Code List

A set's screen lists the added control and reservation codes.

Organise and Search

Organise and search by field.

Facilities / Facility 1 / Groups / Group 1

Group 1

Name * Group 1 Description Description 1

<input type="checkbox"/>	Alarm	Code	Type	Name	Surname	Identity card	Slot	
<input type="checkbox"/>		123456	MUVPRO2	Jack	Traven	987654321	15	
<input type="checkbox"/>		123457	MUVPRO2				0	
<input type="checkbox"/>		123458	MUVPRO2				0	
<input type="checkbox"/>		123459	MUVPRO2				0	
<input type="checkbox"/>		123460	MUVPRO2				0	
<input type="checkbox"/>		123461	MUVPRO2				0	
<input type="checkbox"/>		123462	MUVPRO2				0	
<input type="checkbox"/>		123463	MUVPRO2				0	
<input type="checkbox"/>		123464	MUVPRO2				0	
<input type="checkbox"/>		123465	MUVPRO2				0	

1 - 10 of 111 items

Save Back

Edit code information

Facilities / Facility 1 / Groups / Group 1

Group 1

Name *
Group 1

Description
Description 1

<input type="checkbox"/>	Alarm	Code	Type	Name	Surname	Identity card	Slot	
<input type="checkbox"/>		123456	MUVPRO2	Jack	Traven	987654321	15	
<input type="checkbox"/>		123457	MUVPRO2	Howard	Payne	123456789	51	
<input type="checkbox"/>		123458	MUVPRO2				0	
<input type="checkbox"/>		123459	MUVPRO2				0	
<input type="checkbox"/>		123460	MUVPRO2				0	
<input type="checkbox"/>		123461	MUVPRO2				0	
<input type="checkbox"/>		123462	MUVPRO2				0	
<input type="checkbox"/>		123463	MUVPRO2				0	
<input type="checkbox"/>		123464	MUVPRO2				0	
<input type="checkbox"/>		123465	MUVPRO2				0	

1 - 10 of 111 items

Save Back

Copy, move, and delete codes

Select the codes to copy, move, or delete.

Facilities / Facility 1 / Groups / Group 1

Group 1

Name *
Group 1

Description
Description 1

<input type="checkbox"/>	Alarm	Code	Type	Name	Surname	Identity card	Slot	
<input checked="" type="checkbox"/>		123456	MUVPRO2	Jack	Traven	987654321	15	
<input checked="" type="checkbox"/>		123457	MUVPRO2	Howard	Payne	123456789	51	
<input type="checkbox"/>		123458	MUVPRO2				0	
<input type="checkbox"/>		123459	MUVPRO2				0	
<input type="checkbox"/>		123460	MUVPRO2				0	
<input type="checkbox"/>		123461	MUVPRO2				0	
<input type="checkbox"/>		123462	MUVPRO2				0	
<input type="checkbox"/>		123463	MUVPRO2				0	
<input type="checkbox"/>		123464	MUVPRO2				0	
<input type="checkbox"/>		123465	MUVPRO2				0	

1 - 10 of 111 items

Delete Move Copy

Save Back

- **Delete:** erase code
- **Move:** move code to another facility.
- **Copy:** copy code to another facility.

Honoa users

The groups that are assigned to equipments that belong to the Honoa family will have an additional tab with the name "Users".
On the group screen: **Add user** to add HONOA users.

Facilities / Facility 123 / Groups / USERS GROUP / Users

USERS GROUP

FOBS USERS INFORMATION

Available 1999 Reserved 0 Used 1

FOBS ...	Email	Name	Surname	Phone

There is no data available.

0 Add user

Back

Complete the fields with the user information. **Accept**. The different users must provide the email used for their Honoa account.

Add user

Email
jmir@jcm-tech.com

Name
Jaume

Surname
Mir

Phone
555

Accept Back

When a user is registered with **cloudAssistant**, they will automatically have access to the installation with the Honoa application.

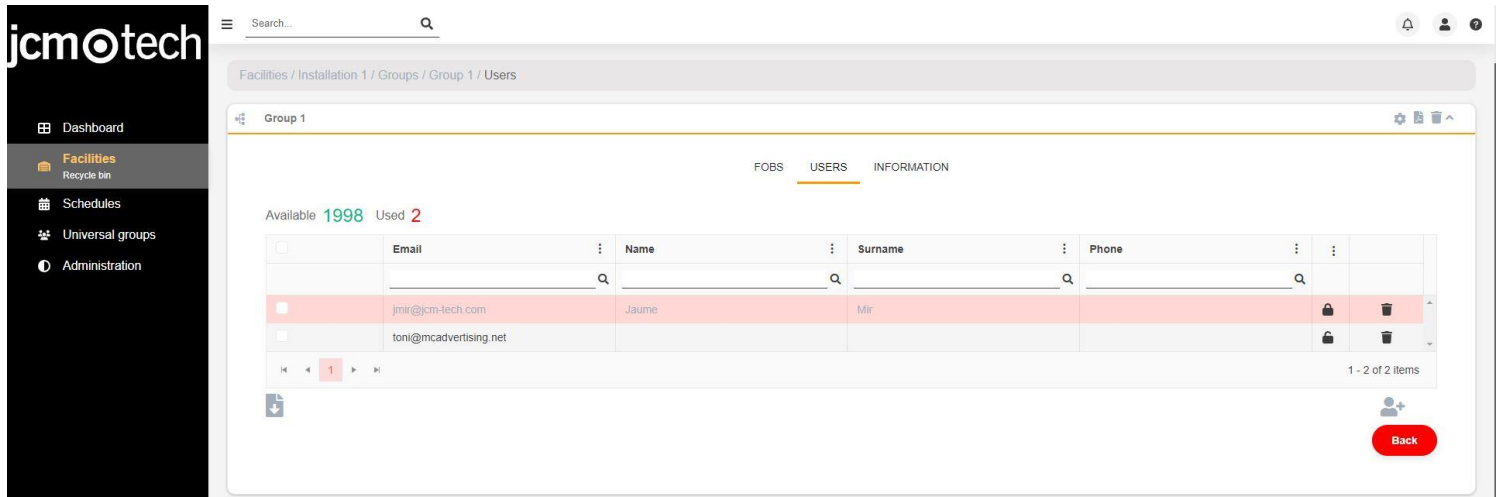
Note: Only companies that have Honoa user licenses can add users

Block/Unblock Honoa Users

Press the icon with the padlock to block/unblock a Honoa user.

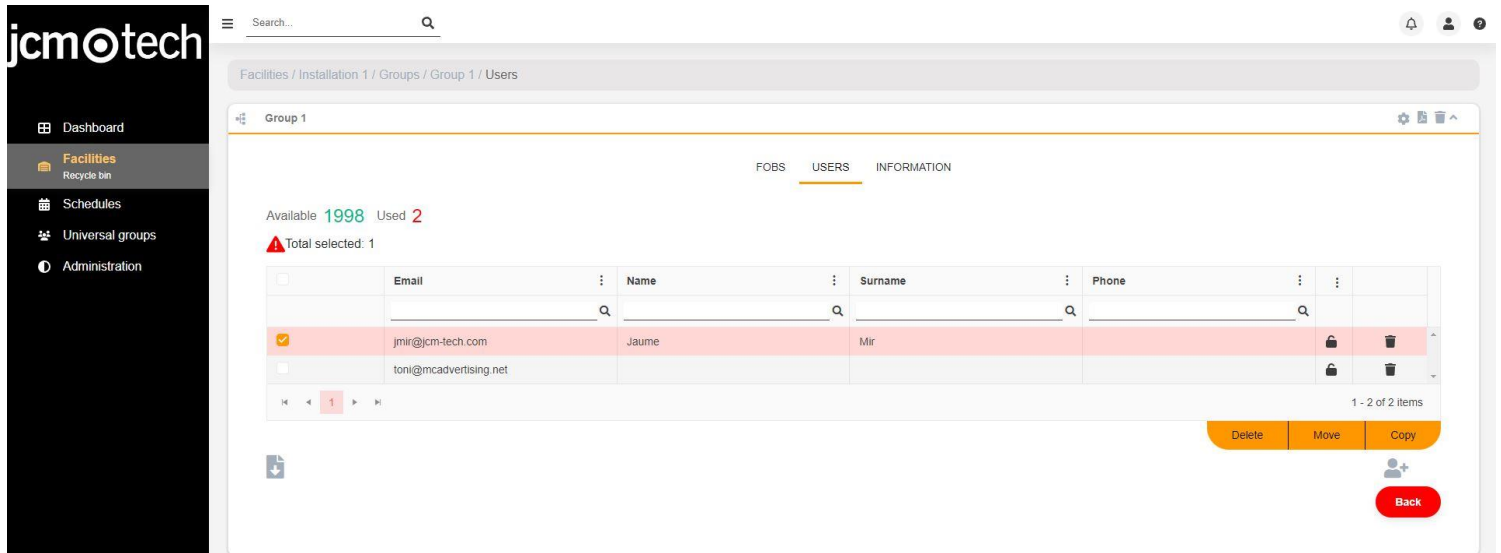
Blocked users will be marked in red, showing that they do not have access to the facility's devices.

New Honoa licenses will not be used when a user is unblocked.



Copying, Moving and Deleting Users

Select the users to copy, move, or delete.



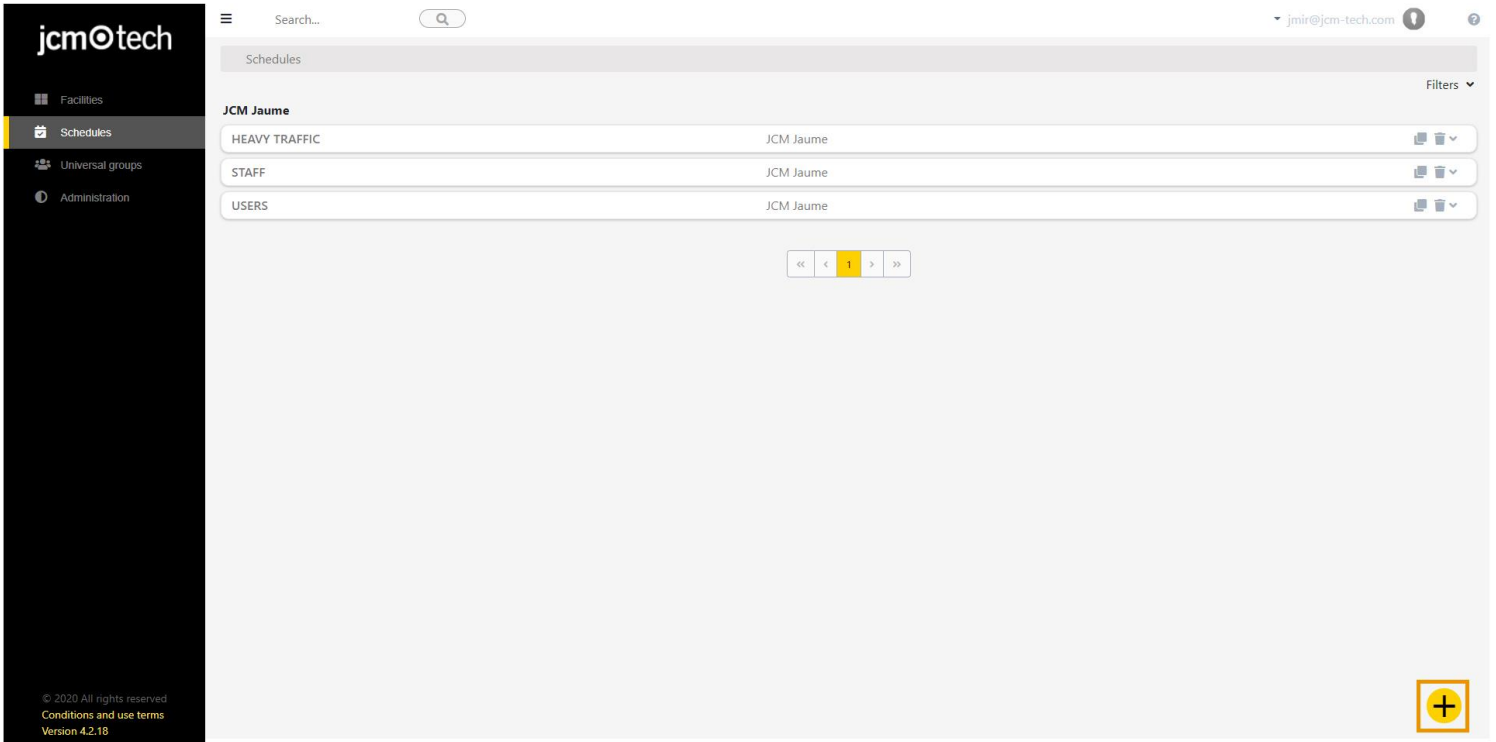
- **Delete:** eliminate user.
- **Move:** move user to another facility.
- **Copy:** copy user to another facility.

Schedules

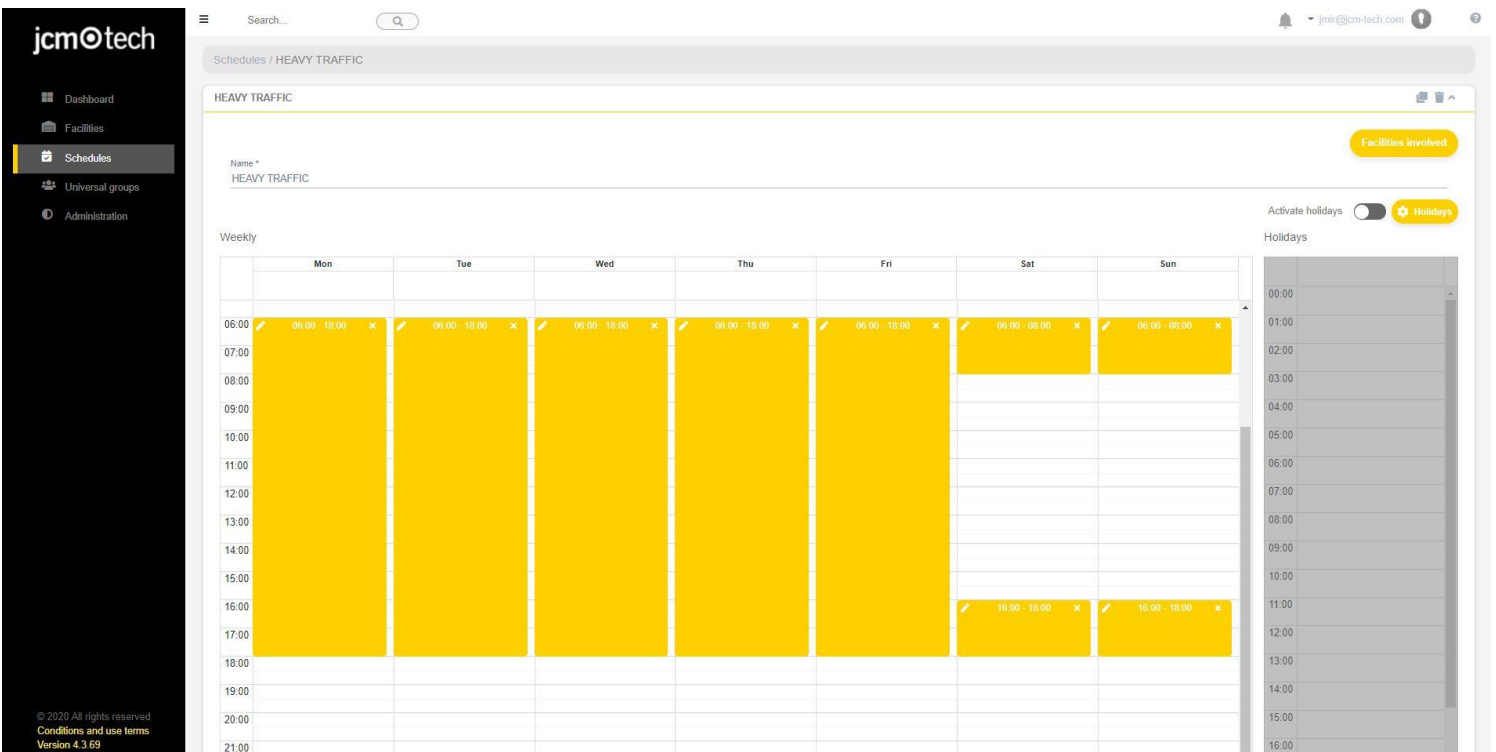
Hours set the time frame when transmitters in a set are allowed to operate.

Create Schedules

To create schedules, on the Schedules screen, click on the + icon (lower right-hand corner).



Complete the fields. Select the hours. "Save".



Edit Schedules

On the Schedules screen, select the hours you wish to edit. Create, edit, and/or delete time slots. "Save".

Update schedule ✕

Starting day *
Monday ▼

Starting hour *
8 ▼

Starting minute *
30 ▼

Ending day *
Monday ▼

Ending hour *
15 ▼

Ending minute *
30 ▼

Save
Cancel

Assign Schedules to Groups and Universal Groups

On the Settings screen for the group, select the Schedules tab. Select the schedules to be assigned for each relay.

Universal Groups / Universal Group 4 / Equipments / Facility 2

Relays
Schedules

A5K

R1 A5K
HEAVY TRAFFIC ▼

R2 A5K
-- ▼

Back

See Assigned Facilities

One same time slot can be assigned to different groups or equipment in one same or different facilities.

To see assigned facilities, click "Facilities involved":

The screenshot shows the 'Schedules / HEAVY TRAFFIC' page in the jcm@tech system. The interface includes a sidebar with navigation options like Dashboard, Facilities, Schedules, Universal groups, and Administration. The main area displays a weekly calendar grid for 'HEAVY TRAFFIC'. The grid shows time slots from 06:00 to 21:00 for each day of the week (Mon-Sun). Yellow blocks indicate assigned time slots: 06:00-18:00 on Mon-Fri, 06:00-08:00 on Sat and Sun, and 16:00-18:00 on Sat and Sun. A 'Facilities involved' button is visible in the top right, and a 'Holidays' section is on the right side.

This schedule is in use at:

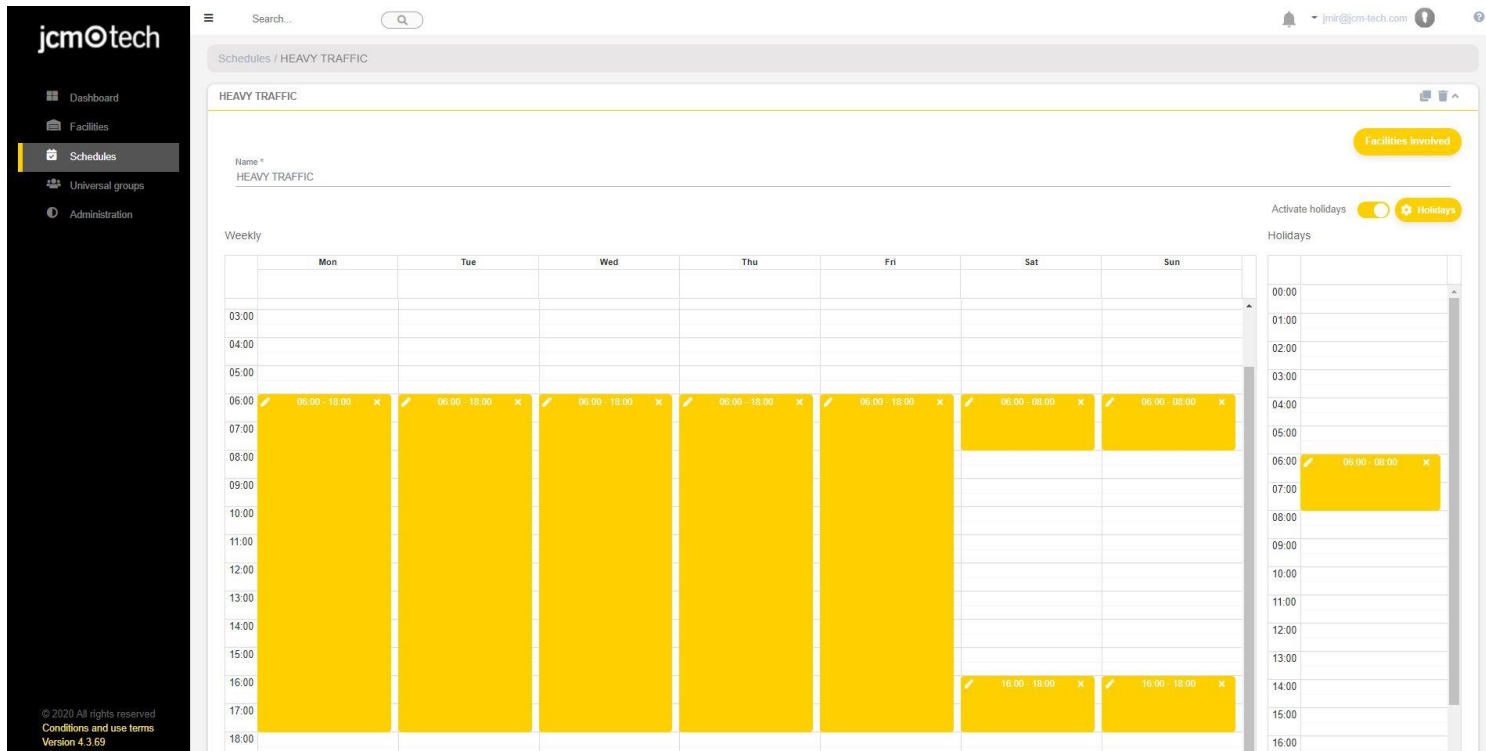
Name	Address	City	Group
Facility 2	Adress 2	City 2	Group 2

1 - 1 of 1 items

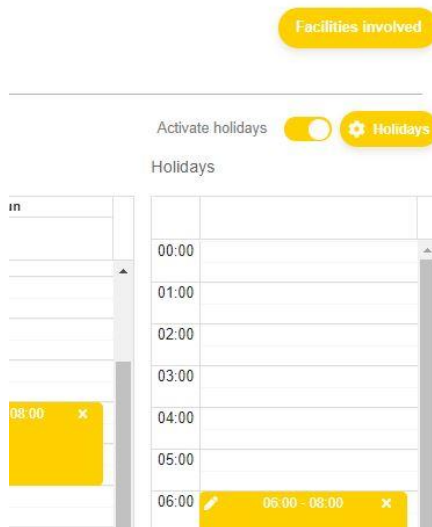
Holidays

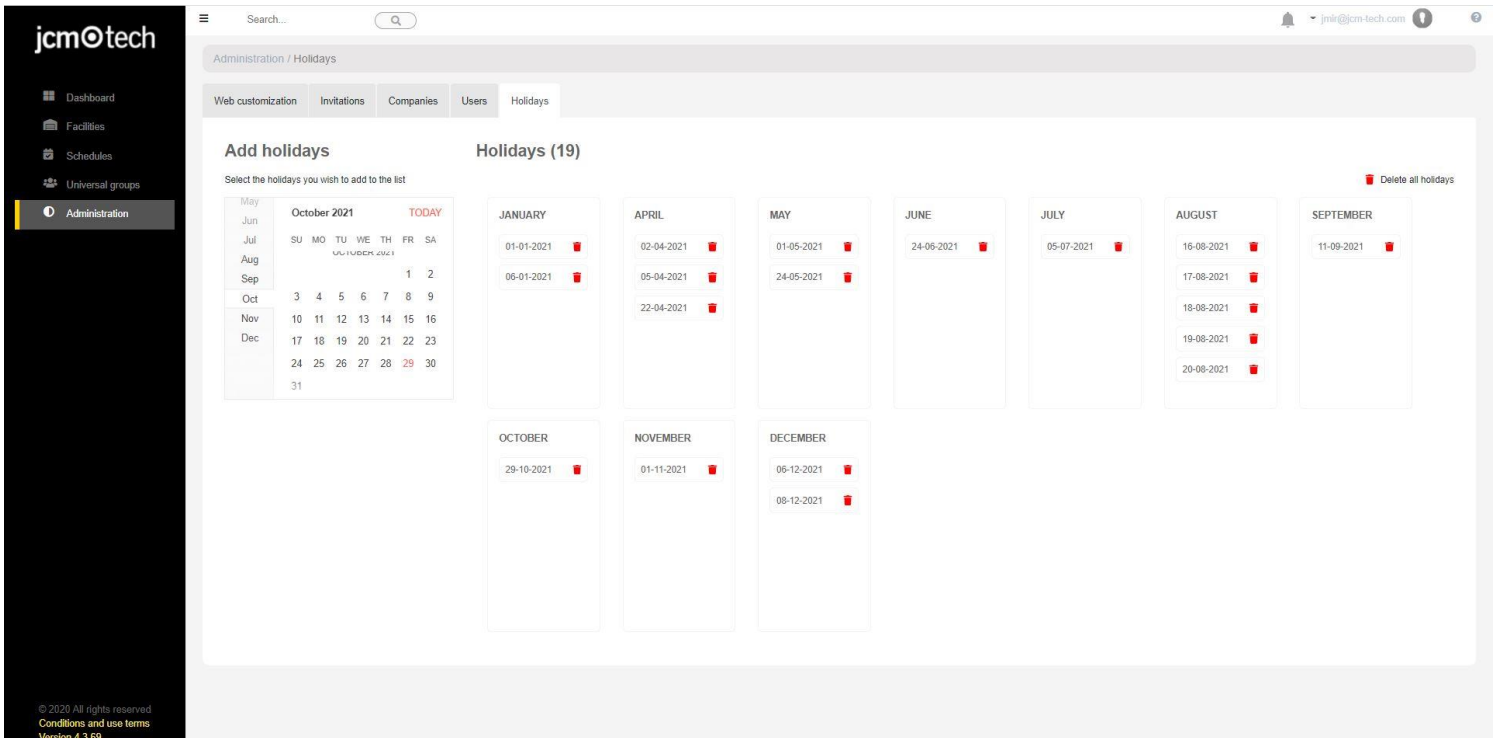
On the timetable screen, the scheduling of holidays can be activated so that the timetable can replace the schedules of those days that are marked as holidays.

To enable this, click on the option "Activate holidays", assign a time slot on that day and save the changes.



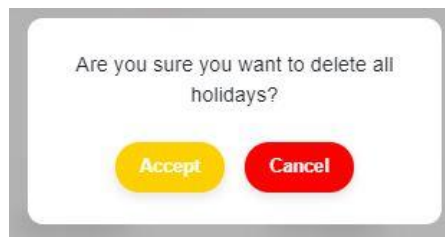
To select which days are holidays, it is necessary to click on the option "Holidays" from the schedule screen or go to Administration -> Holidays.





On this screen you can select holidays from the monthly calendar that appears on the left. The selected days will be added to the monthly list of holidays.

To delete a particular day, you just have to click on the red trash can icon assigned to that date, or in the case that you want to delete them all, use the option "Delete all holidays".



Download and Import Files

Cloud Assistant allows you to download content in PDF and Excel files. Excel files can also be imported.



On several Cloud Assistant screens, you can find these download and importation icons. The one to the left is the PDF download icon, which we can find on the screen for groups, universal groups, or on the map screens.

Facilities / Facility 1 / Groups / Group 1

Group 1 🗑️

Name * Description

<input type="checkbox"/>	Alarm	Code	Type	Name	Surname	Identity card	Slot	
<input type="checkbox"/>	🔄	123456	MUVPRO2	Jack	Traven	987654321	15	🗑️
<input type="checkbox"/>	🔄	123457	MUVPRO2	Howard	Payne	123456789	51	🗑️
<input type="checkbox"/>	🔄	123458	MUVPRO2				0	🗑️
<input type="checkbox"/>	🔄	123459	MUVPRO2				0	🗑️
<input type="checkbox"/>	🔄	123460	MUVPRO2				0	🗑️
<input type="checkbox"/>	🔄	123461	MUVPRO2				0	🗑️
<input type="checkbox"/>	🔄	123462	MUVPRO2				0	🗑️
<input type="checkbox"/>	🔄	123463	MUVPRO2				0	🗑️
<input type="checkbox"/>	🔄	123464	MUVPRO2				0	🗑️
<input type="checkbox"/>	🔄	123465	MUVPRO2				0	🗑️

🏠 < 1 2 3 4 5 6 7 8 9 10 ... > ▶ 1 - 10 of 111 items

📄
📥
📤
📤 ⚙️

Save Back

The two icons in the middle are for downloading and importing Excel files, which can be found on the screen for groups. This download and importation function means the user can download the Excel file for a group, modify it and, afterward, import it to save the changes made to the code information.

Facilities / Facility 1 / Groups / Group 1

Group 1 🗑️

Name * Description

<input type="checkbox"/>	Alarm	Code	Type	Name	Surname	Identity card	Slot	
<input type="checkbox"/>	🔄	123456	MUVPRO2	Jack	Traven	987654321	15	🗑️
<input type="checkbox"/>	🔄	123457	MUVPRO2	Howard	Payne	123456789	51	🗑️
<input type="checkbox"/>	🔄	123458	MUVPRO2				0	🗑️
<input type="checkbox"/>	🔄	123459	MUVPRO2				0	🗑️
<input type="checkbox"/>	🔄	123460	MUVPRO2				0	🗑️
<input type="checkbox"/>	🔄	123461	MUVPRO2				0	🗑️
<input type="checkbox"/>	🔄	123462	MUVPRO2				0	🗑️
<input type="checkbox"/>	🔄	123463	MUVPRO2				0	🗑️
<input type="checkbox"/>	🔄	123464	MUVPRO2				0	🗑️
<input type="checkbox"/>	🔄	123465	MUVPRO2				0	🗑️

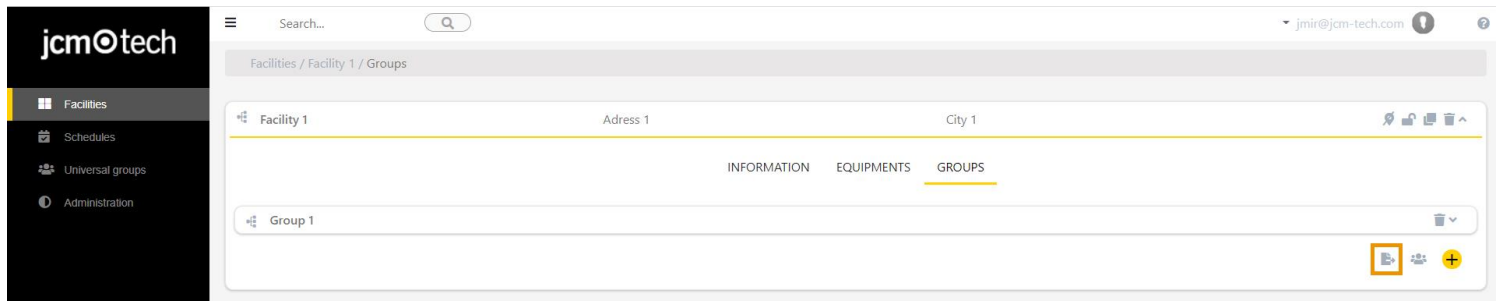
🏠 < 1 2 3 4 5 6 7 8 9 10 ... > ▶ 1 - 10 of 111 items

📄
📥
📤
📤 ⚙️

Save Back

CLOUD ASSISTANT

The icon to the right shown in the image is for exporting 1 or more groups from the facility in one same file. This file is merely for informational purposes.



Implications of changing a group, device, or schedule

It is important to save settings again in memories of the affected equipment, in order to make the changes made when editing a group, equipment, or schedules effective. This includes equipment with and without memory card, whether equipment with remote connection or not. The only changes that do not require you to save settings are replacements for reservations or transmitters, except for HONOADOOR.

Administration

The administration screen is only available for administrators. This screen's function is to change settings and personalise Cloud Assistant's design, equipment families, and additional settings fields. It also has the function to invite new users, manage guest administrator licenses, and manage users invited by the same administrator.

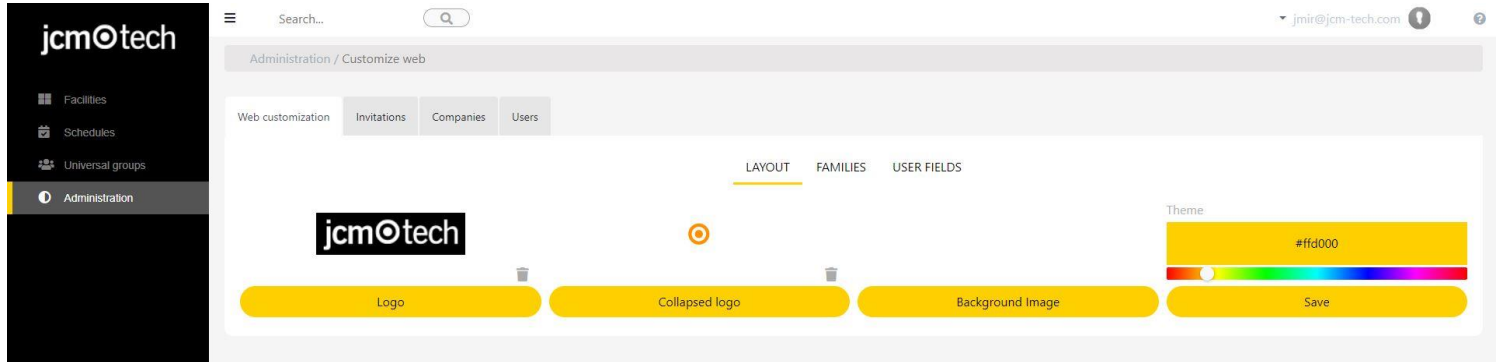
Website Personalisation

Only available to users who are administrators.

Design

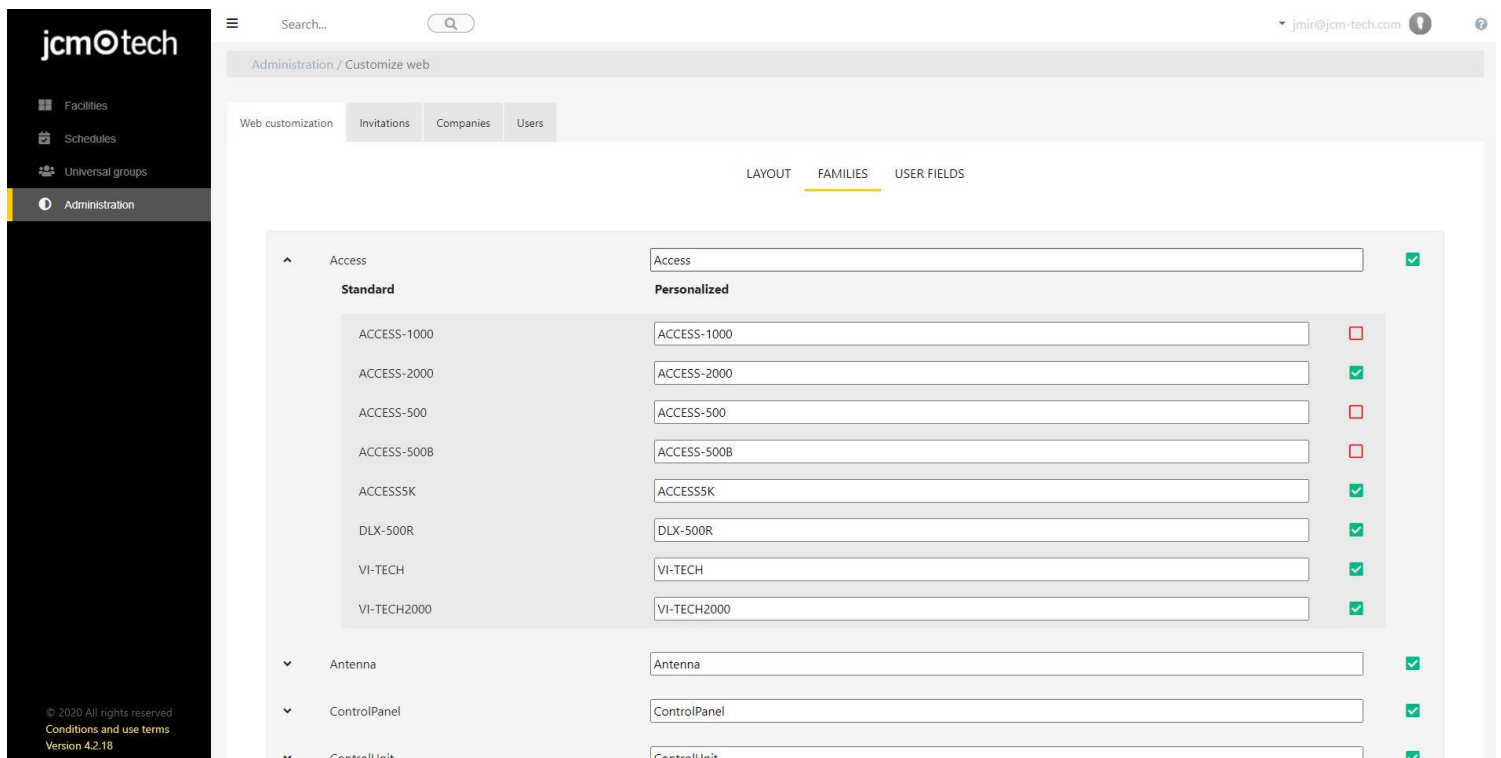
On this screen, you may modify the expanded logo and the collapsed logo on the upper-left hand part. You may also modify the background image and the interface colour.

Make changes and "Save".



Families

On the Families tab, you can activate/deactivate equipment families and equipment. You may also assign them another name. "Save".



Add, Delete and Edit Additional Fields

On this screen, you may add, delete, and edit additional fields for Facilities, Equipment, or Fobs.

The screenshot shows the 'Administration / Customize web' interface. On the left is a dark sidebar with the 'jcmtech' logo and navigation items: Facilities, Schedules, Universal groups, and Administration (highlighted). The main content area has a search bar and a breadcrumb trail. Below the breadcrumb are tabs for 'Web customization', 'Invitations', 'Companies', and 'Users'. Under 'Web customization', there are sub-tabs for 'LAYOUT', 'FAMILIES', 'USER FIELDS' (selected), 'FACILITIES', 'EQUIPMENTS', and 'FOBS'. The 'USER FIELDS' section contains five rows, each with a label 'Config field X' and a toggle switch. The first and fifth toggles are turned on (yellow), while the others are off (grey). A yellow 'Save' button is located at the bottom right of the configuration area. At the bottom left of the sidebar, there is copyright information: '© 2020 All rights reserved. Conditions and use terms. Version 4.2.18'.

Licenses

In this section, the user may:

- Search by: Company / Email / Role / Invitation status.
- The table may be organised in ascending/descending fashion for each column except for the "Actions" column.
- See the total CloudAssistant licenses it has (including the ones for companies below theirs) and the total number of free licenses the user has (not including licenses of companies below theirs).
- Create a new invitation for a company/user to join CloudAssistant.
- See the total Honoa licenses it has (including the ones for companies below theirs) and the total number of free licenses the user has (not including licenses of companies below theirs)
- For the kind of CloudAssistant invitations, it shows all pending/expired invitation for any kind of role and the ones accepted for companies, which include admin / admin lite / property manager / property manager lite roles.
- See the status of CloudAssistant invitations:
 - Accepted - Only if the invitation was for a company. If the invitation was for a user, it appears under the section "Administration > Users".
 - Pending.
 - Expired.
- The invitation for pending CloudAssistant invitations may be revoked.
- Expired CloudAssistant invitations may be revoked or renewed.
- With accepted CloudAssistant invitations, you may edit the number of CloudAssistant / Honoa licenses the company that received the invitation has.

Administration / Licenses

Web customization Licenses Users Holidays Honoa

Cloud Assistant

Available licenses	Total licenses
1	8

[Create Licenses](#)

Honoa

Available licenses	Total licenses
470	482

Company	Email	Role	Status	Cloud Assistant	Honoa	Actions
				Availables/Totals	Availables/Totals	
Santori	bestemailtest02@gmail.com	Admin	Accepted	3/4	12/12	✎

1 - 1 of 1 items

Create licenses

To access CloudAssistant, you must receive a license.

Only users with the Administrator role (see: Roles) can create licenses.

To create licenses, press "Create licenses" on the "Administration/Licenses" screen.

Administration / Licenses

Web customization Licenses Users Holidays Honoa

Cloud Assistant

Available licenses	Total licenses
1	8

[Create Licenses](#)

Honoa

Available licenses	Total licenses
470	482

You must have available licenses (except to invite users as "Property Managers / Property manager Lite").

CLOUD ASSISTANT

Fill out the pertinent fields, and an email will be sent to the address provided.

Fields:

- Role: Drop-down with possible roles available to the user (see: Roles)
- Number of licenses: Licenses we wish to grant to the user in the event that Admin has been selected as role. This number is taken from the licenses that the user currently has.
- Company: Company name. May be edited if Admin has been selected as role
- Email: Email address of the user to be invited
- Email confirmation Repeat the email address of the user to be invited.
- Language: Language of the email that the invitee will receive.

Licenses are temporary and expire in 24h.

There is a new entry on the Licenses tab. These entries are sent licenses that have been accepted or are pending the invitee's acceptance. Each entry contains the invitee's email address, the name of the licenses granted to them, the name of the company, if they have been invited with an admin role, and 2 icons to forward and renew the invitation's expiry and to cancel/delete the license.

Company	Email	Role	Status	Cloud Assistant	Honoa	Actions
				Available/Totals	Available/Totals	
JCM Jaime Mir	mail@mail.com	Basic user	Pending	0/1	-	
Santori	bestemailtest02@gmail.com	Admin	Accepted	3/4	12/12	

Edit licenses

To edit the number of licenses, press "Edit" under the "Actions" column for each one of the companies that has already accepted the CloudAssistant license.

Company	Email	Role	Status	Cloud Assistant	Honoa	Actions
				Available/Totals	Available/Totals	
Santori	bestemailtest02@gmail.com	Admin	Accepted	3/4	12/12	Edit

On this page, you can add or remove CloudAssistant / Honoa licenses for said company by following these rules:

- For CloudAssistant licenses, new licenses can be added up to the total number of free licenses that the CloudAssistant granting these licenses has.
- For CloudAssistant licenses, licenses that have already been assigned can be removed, up to the total number of licenses the company being edited has, regardless of whether or not this company has used said licenses.
- For Honoa licenses, new licenses can be added up to the total number of free licenses that the Honoa granting these licenses has.
- For Honoa licenses, licenses that have already been assigned can be removed, up to the total number of free licenses the company being edited has. Honoa licenses that have already been used by the company that are being edited cannot be removed.

To give or remove licenses, you must enter a valid number, select "+" or "-", and press "Save."

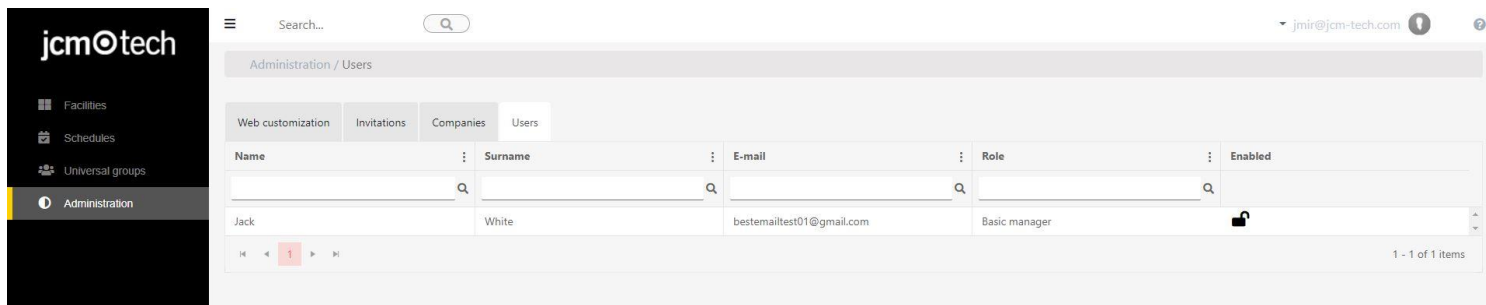
Edit

Cloud Assistant Available licenses: 1 Max. 1
 Max. 4

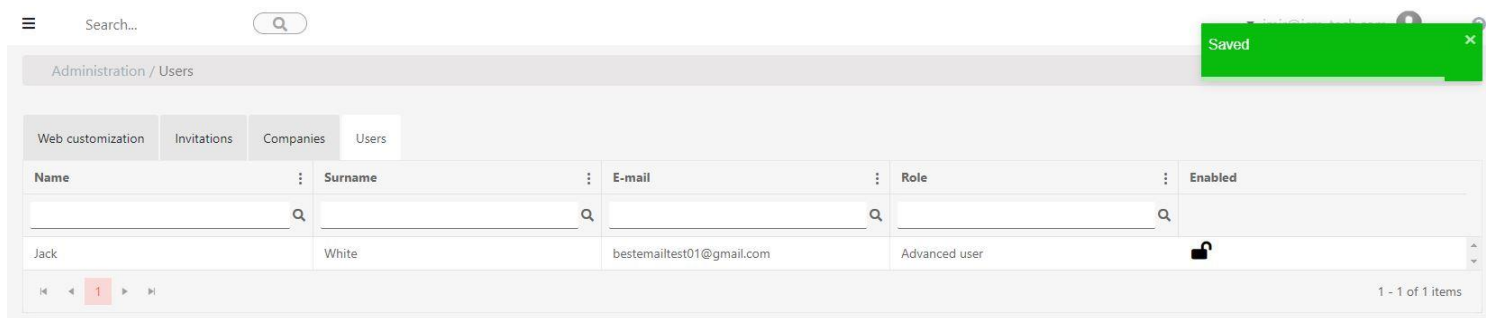
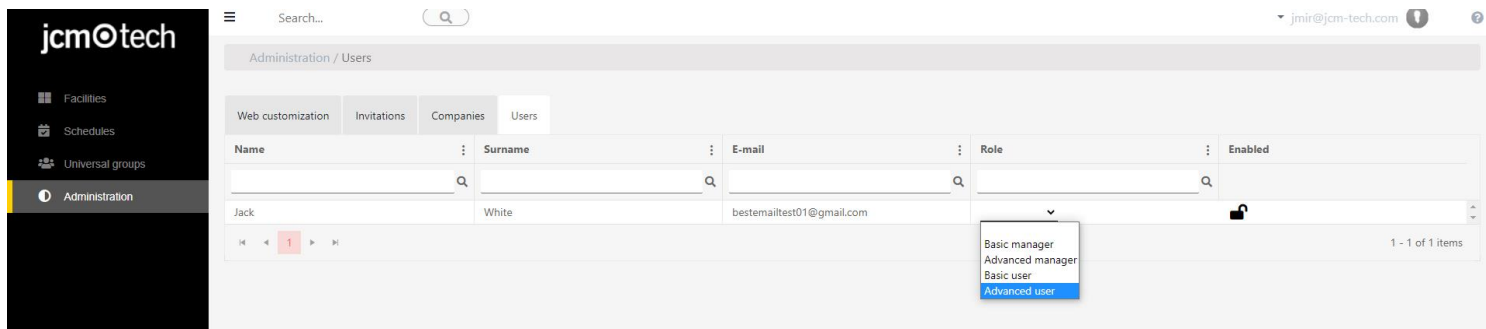
Honoa Available licenses: 470 Max. 470
 Max. 12

Users

On the user screen, you may manage users who work at the same company. This screen shows their name, surname, email, and user role.



Possible actions include changing roles by clicking on the role of the user you wish to change, and enabling or disabling a user, in order to grant or remove access to Cloud Assistant.



Upon disabling a user, the administrator recovers the license they granted to the user before. If the user is enabled, the recovered license shall be granted to them again.

Honoa

HONOA users may view your contact information by clicking on the logo to the bottom left of the device in the HONOA APP. Contact information can be changed on the "Honoa" screen under "Administration".

Administration / Honoa

Web customization Invitations Companies Users Holidays Honoa

Customize device information for app HONOA

jcmotech

Logo *

E-mail *
jmir@jcm-tech.com

Phone *
555 - 555

City*
City 123

jcmotech

Collapsed logo

Web *
website.com

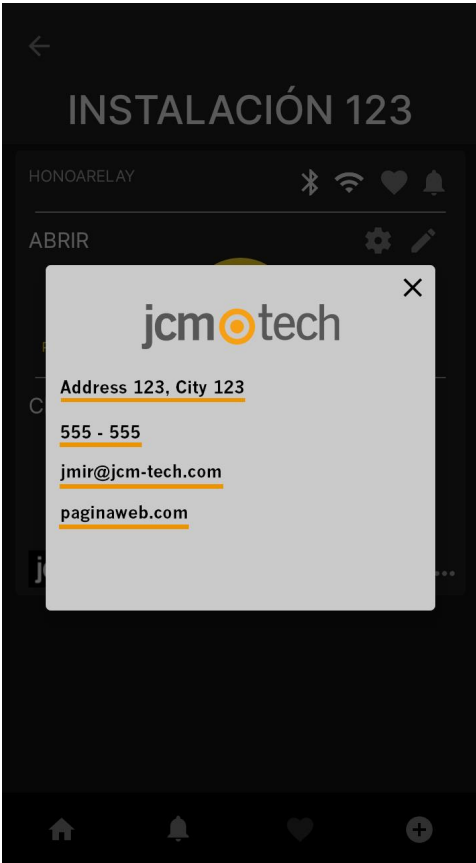
Address *
Address 123

Mobile preview

jcmotech

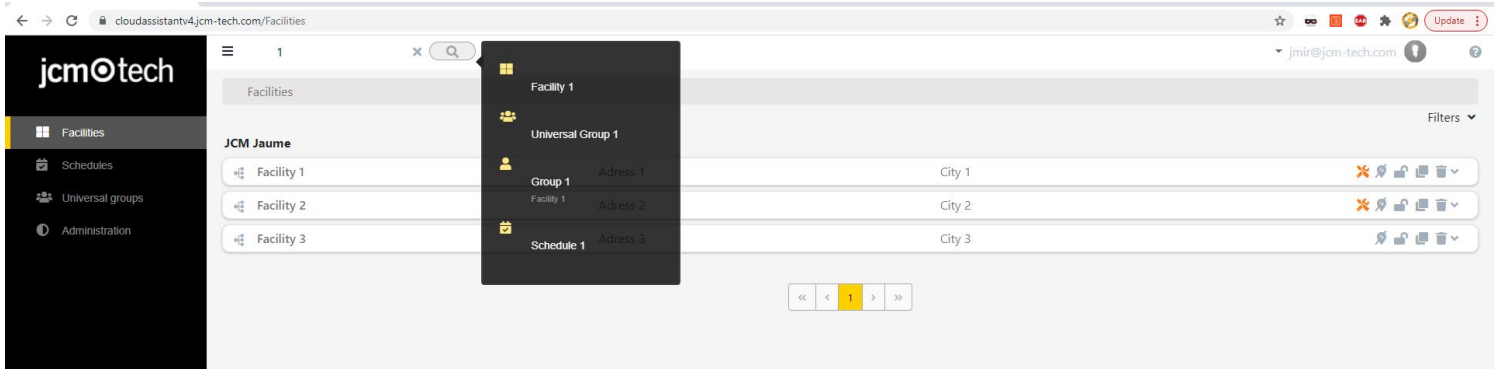
Address 123
City 123
555 - 555
jmir@jcm-tech.com
website.com

Save
Back



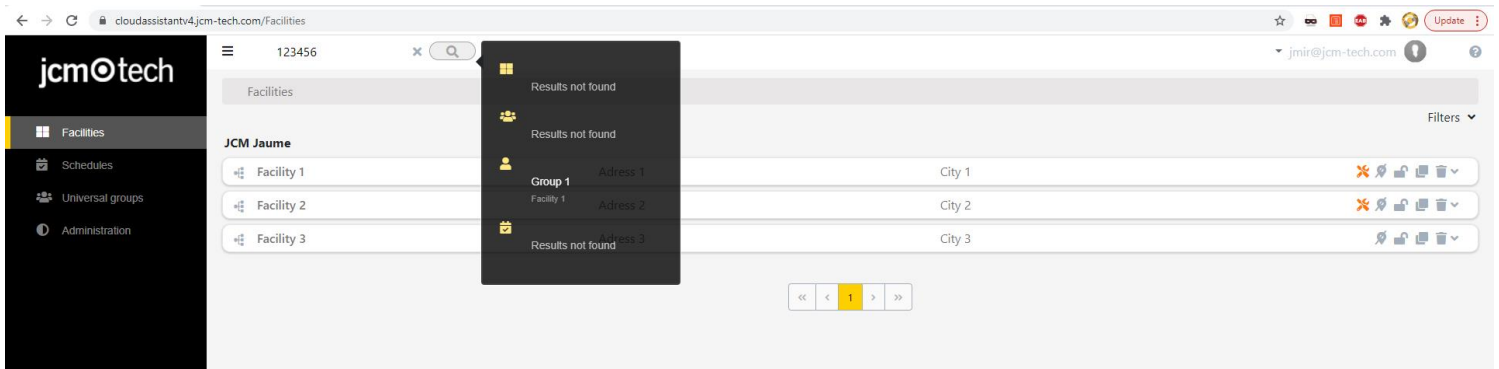
Global Search Engine

Cloud Assistant's global search engine seeks the field entered into the database. If you search for a word, it will show you a short list with the first 5 results found for each function (facilities, universal groups, facility groups, and schedules).



Search Code Information

You may also use the global search engine for code searches. It will display the facilities, groups, and universal groups that contain the number or word in a code field or in the code itself.

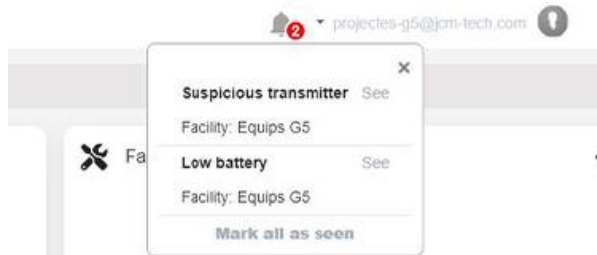


Notifications

In Cloud Assistant there is an icon where it will show the notifications that the user receives.

Notifications will be shown by the bell located beside the drop-down user menu. By clicking on this icon, a list will appear showing the title and a brief description of the notification, along with the option to "See", so that the user can see the affected installation.

One example of a notification are alarms, in the title of these the name of the notification will appear and in the description it will indicate where the alarm is coming from.



At the bottom of the drop-down notifications menu, there is the option to "mark all as seen". As its name indicates, this option will mark the notifications as read, removing them from the list, but not from the affected installations. To remove an alarm from an installation, the user has to enter the Issues tab and click on the alarm icon.

Update software device (FOTA)

Indicates that a device is not updated. Click on the notification to view the device.



Suspicious transmitter

Indicates that a transmitter has a suspicious counter. Click on the notification to see the transmitter.

